Modern Trends in Monitoring & Evaluation

Tokyo (Japan) - COURTYARD MARRIOTT TOKYO GINZA

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Introduction

This course focuses on monitoring and internal/external evaluations and shows how these processes are used to measure the results of a project. It provides a step-by-step guide on how to monitor and evaluate projects and adapt them if and when necessary.

While the emphasis of the course is on monitoring and internal evaluation, it also provides guidance on field teams that can contribute to external evaluations.

The course contributes to the implementation and practical use of Results-Based Management RBM which is a management strategy that focuses on performance and on the achievement of results outputs, outcomes and impacts.

Course Objectives of Modern Trends in Monitoring & Evaluation

1. Measure the results of a project
2. Use of Results-Based Management RBM
3. Build monitoring and evaluation systems
4. Identify and analyse the results of an intervention

Course Outlines of Modern Trends in Monitoring & Evaluation

Reasons for measuring results & main concepts

- Project Cycle Management
- Why measuring results
- Result Based Management
  - Interventions: problems & responsibilities
  - Results-Driven intervention
- Overview of monitoring and evaluation definitions / key concepts

Designing measurable projects/programmes

- Overall steps in brief
- Design/Planning
  - Introducing the logframe
Introduction on Sampling

- Terminology
- Type of sampling

Monitoring

- Types of monitoring
- Activity Monitoring
  - Scope of activity monitoring
  - Connecting data with results
- Situation Monitoring
- Result Monitoring
  - Scope
  - Process:
    - Methodology
    - Preparation forms
    - Data collection/processing/analysis and reporting
    - Implementation of recommendations
    - Troubleshooting
- Report writing

Internal & External Evaluation

- Internal evaluation process:
  - Methodology
  - Trigger
  - Preparation terms of reference/forms
  - Data collection/processing/analyzing and reporting
  - Implementation of recommendations
  - Troubleshooting
- External evaluation:
  - DAC Criteria
  - Field teams involvement