

Comprehensive IPSAS-Based Budget Preparation,
Variance Analysis, and Expenditure Reporting

Lisbon (Portugal)

19 - 30 April 2027

UK Training

PARTNER



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Code: FA32 From: 19 - 30 April 2027 City: Lisbon (Portugal) Fees: 9400 Pound

Introduction

Public sector budgeting is becoming increasingly sophisticated, with a strong push towards global standards like IPSAS International Public Sector Accounting Standards.

The IPSAS-Based Budget Preparation, Variance Analysis, and Expenditure Reporting course is designed for finance professionals and executives in public organizations who seek to strengthen their financial planning, reporting, and analysis skills.

This course empowers participants to prepare transparent, compliant budgets, conduct effective variance analysis, and develop reports that enhance decision-making and organizational performance.

Whether you're an early-career finance professional looking to build solid foundations or a senior executive aiming to improve strategic oversight, this course equips you with essential tools and insights to lead financial operations confidently.

Course Objectives

- Understand the principles and framework of IPSAS in public sector budgeting.
- Prepare comprehensive, IPSAS-compliant operating and capital budgets.
- Conduct variance analysis and interpret deviations for performance improvement.
- Evaluate financial performance using KPIs and benchmarking.
- Create and present clear, informative expenditure reports.
- Strengthen long-term financial forecasting and strategic planning skills.
- Enhance reporting and presentation skills for executive audiences.
- Implement internal controls and audit-ready documentation practices.
- Improve transparency and accountability in financial management.

Course Outlines

Day 1: Introduction to IPSAS and Budgeting Concepts

- Overview of IPSAS and its role in public sector transparency.
- Key differences between traditional and IPSAS-based budgeting.
- Types of budgets and fundamental budgeting principles.
- Integration of budgets into strategic organizational plans.
- Defining roles and responsibilities within the budgeting cycle.
- Practical discussion: assessing current budgeting practices.

Day 2: IPSAS-Compliant Budget Preparation

- Budget classification and chart of accounts under IPSAS standards.
- Developing detailed operating and capital budgets.
- Linking performance objectives directly to budget allocations.
- Forecasting revenue and expenditures with accuracy.

The logo for UK Training Partner features the text 'UK Training' in a small, black, sans-serif font above the word 'PARTNER' in a large, bold, black, sans-serif font. The background of the logo is a stylized chessboard with several chess pieces (a king, a queen, a rook, and a pawn) in gold and silver, set against a backdrop of concentric circles.

- Hands-on exercise: creating an IPSAS-based budget draft.

Day 3: Variance Analysis and Performance Evaluation

- Understanding variance types: favorable vs. unfavorable.
- Techniques for analyzing cost, volume, and efficiency variances.
- Interpreting deviations to improve budget accuracy.
- Using KPIs and benchmarking to measure performance.
- Case study: analyzing a real-world budget variance scenario.

Day 4: Expenditure Reporting and Financial Controls

- Components and structure of effective expenditure reports.
- IPSAS guidelines for financial disclosure and transparency.
- Implementing internal controls to strengthen reporting reliability.
- Leveraging reports for strategic decision-making support.
- Workshop: designing a sample expenditure report.

Day 5: Enhancing Efficiency and Practical Application

- Strategies to improve budget execution and operational efficiency.
- Linking budget performance to service delivery outcomes.
- Addressing common challenges in IPSAS budgeting.
- Group activity: preparing a full IPSAS budget with variance analysis.
- Open Q&A and key takeaways for real-world application.

Day 6: Financial Forecasting and Strategic Planning

- Importance of financial forecasting for future stability.
- Long-term revenue and expenditure prediction techniques.
- Aligning financial forecasts with organizational strategic goals.
- Scenario planning and risk assessment for better preparedness.
- Practical exercise: building a multi-year forecast plan.

Day 7: Performance Evaluation and Budget Alignment

- Utilizing budgets as tools for organizational performance review.
- Analyzing gaps between budgeted and actual outcomes.
- Identifying improvement areas for future cycles.
- Preparing executive-level financial performance reports.
- Workshop: assessing a hypothetical department's budget alignment.

Day 8: Advanced Financial Reporting and Presentation

- Best practices for clear and concise financial report writing.
- Simplifying complex financial data for stakeholders.
- Techniques for effective financial presentation and storytelling.
- Designing visual presentations using financial data insights.
- Practical activity: develop and present a financial report.

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a gold pawn behind it. The text 'UK Training PARTNER' is overlaid on the board.

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Day 9: Budget Review and Audit Preparation

- Conducting thorough internal budget reviews.
- Ensuring compliance with IPSAS and organizational standards.
- Verifying data accuracy and financial assumptions.
- Creating an audit preparation plan and identifying red flags.
- Simulation: review and critique a budget document for audit readiness.

Day 10: Project Presentation and Final Evaluation

- Presentation of individual and group budget projects.
- Receiving detailed feedback from trainers and peers.
- Discussion on implementation challenges and real-world scenarios.
- Developing personal action plans to apply course insights.
- Final wrap-up, certification ceremony, and networking opportunity.

Why Attend this Course: Wins & Losses!

- Master IPSAS-compliant budgeting and reporting techniques.
- Improve strategic decision-making with strong financial insights.
- Strengthen credibility and collaboration with finance teams.
- Gain a recognized certificate to support career growth.
- Learn to assess and mitigate financial risks effectively.
- Enhance transparency and accountability in your organization.
- Build practical skills through real-world case studies and exercises.
- Expand professional networks with finance leaders and executives.

Conclusion

The IPSAS-Based Budget Preparation, Variance Analysis, and Expenditure Reporting course is an essential investment for finance professionals and executives aiming to elevate their financial management skills. Through comprehensive modules, practical exercises, and real-world case studies, participants gain the expertise to prepare compliant budgets, conduct accurate variance analysis, and create impactful financial reports.

Completing this course demonstrates a strong commitment to professional growth, transparency, and strategic financial leadership. Take this opportunity to strengthen your financial capabilities and drive measurable improvement in your organization's performance.

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