

## Strategic Workforce Planning and Leave Management

*Dubai (UAE)*

*31 August - 4 September 2025*

UK Training

# PARTNER



## Strategic Workforce Planning and Leave Management

Code: HR28 From: 31 August - 4 September 2025 City: Dubai (UAE) Fees: 3900 Pound

### Introduction

The "Strategic Workforce Planning and Leave Management" course is designed to empower HR professionals with the knowledge and skills needed to optimize workforce planning and effectively manage employee leave. This course emphasizes aligning strategic workforce planning with organizational goals to ensure long-term success. Participants will learn to forecast workforce needs, address talent gaps, and implement efficient leave management systems. By the end of this course, participants will be equipped with the tools to enhance workforce efficiency while ensuring compliance with labor laws and leave policies.

### Course Objectives

By the end of this course, participants will:

- Understand the fundamentals of strategic workforce planning and its benefits.
- Learn how to align strategic workforce planning with organizational objectives.
- Develop skills to forecast workforce needs and address talent gaps proactively.
- Create strategies to manage current and future workforce challenges.
- Understand the role of leave management in workforce planning and organizational success.
- Learn how to design and implement efficient leave management systems.
- Ensure compliance with leave policies and labor laws.
- Enhance workforce productivity and maintain operational continuity during leave periods.

### Course Outlines

#### Day 1: Fundamentals of Strategic Workforce Planning

- Understand the importance of strategic workforce planning for organizational success.
- Learn the strategic workforce planning process and best practices.
- Assess current workforce capacity, skills, and gaps.
- Explore trends and challenges impacting strategic workforce planning.

#### Day 2: Forecasting Workforce Needs and Addressing Gaps

- Develop skills to analyze workforce data and predict future workforce needs.
- Learn techniques to identify and address talent gaps using strategic workforce planning analytics.
- Explore methods for succession planning and future-proofing workforce strategies.
- Prepare actionable plans to address changes in workforce composition.

#### Day 3: Designing Effective Leave Management Systems

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

- Understand the role of leave management in the overall workforce planning strategy.
- Learn how to design leave management systems that balance productivity and employee needs.
- Explore tools and systems for tracking and managing employee leave effectively.
- Ensure workforce availability while accommodating leave requests.

#### Day 4: Compliance with Labor Laws and Leave Policies

- Learn the best way to manage leaves while ensuring compliance with labor laws and organizational policies.
- Understand the legal requirements for leave management and workforce policies.
- Develop strategies to handle leave-related disputes and maintain accurate leave records.
- Ensure that leave management complies with all relevant regulations and standards.

#### Day 5: Integrating Workforce Planning with Leave Management

- Align leave management with the strategic workforce planning process to ensure continuity and productivity.
- Develop strategies to optimize workforce availability during leave periods.
- Use data-driven strategies to integrate leave management with workforce forecasting.
- Build sustainable strategies for long-term workforce planning and leave management success.

#### Why Attend This Course: Wins & Losses!

- Gain expertise in strategic workforce planning and leave management, enabling better alignment with organizational goals.
- Learn to forecast workforce needs and proactively address talent gaps, driving improved workforce efficiency.
- Understand the strategic workforce planning methodology to enhance decision-making.
- Design leave management systems that ensure compliance and maintain workforce continuity.
- Avoid disruptions caused by poorly managed leave policies.
- Ensure compliance with leave policies and labor laws, minimizing risk for your organization.
- Build sustainable strategies for strategic workforce planning and leave management to ensure long-term organizational success.

#### Conclusion

The "Strategic Workforce Planning and Leave Management" course equips HR professionals with the essential tools and strategies to balance workforce needs with organizational goals. By mastering strategic workforce planning, forecasting workforce requirements, and creating effective leave management systems, participants will be better prepared to optimize workforce efficiency and compliance.

**Enroll now to gain the skills and strategies needed to excel in strategic workforce planning and leave management!**



## Blackbird Training Cities

### Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



Salzburg (Austria)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



## Blackbird Training Cities

### USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

### ASIA



Baku (Azerbaijan)  
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)  
(Kuwait)



Phuket (Thailand)



Shanghai (China)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City



Seoul (South Korea)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training  
**PARTNER**



## Blackbird Training Cities

### AFRICA



Kigali (Rwanda)



Cape Town ( South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



## Blackbird Training Clients

 <b>MANNAI CORPORATION</b> MANNAI Trading Company WLL, Qatar	 <b>GAC</b> UNE FILIALE D'EGA Alumina Corporation Guinea	 <b>Booking.com</b> Booking.com Netherlands	 <b>OXFAM</b> Oxfam GB International Organization, Yemen	 <b>Capital Markets Authority</b> Kuwait
 <b>Waltersmith</b> Waltersmith Petroman Oil Limited Nigeria	 <b>QNB</b> Qatar National Bank (QNB), Qatar	 <b>Qatar Foundation</b> Qatar	 <b>AFRICAN UNION ADVISORY BOARD ON CORRUPTION</b> Tanzania	 <b>KFAS</b> KFAS Kuwait
 <b>Reserve Bank of Malawi</b> Malawi	 <b>Central Bank of Nigeria</b> Nigeria	 <b>Ministry of Interior</b> Kingdom of Saudi Arabia Ministry of Interior, KSA	 <b>Mabruk Oil Company</b> Libya	 <b>Saudi Electricity Company</b> KSA
 <b>BPKH</b> Badan Pengelola Keuangan Haji BADAN PENGELOLA KEUANGAN Haji, Indonesia	 <b>NATO Italy</b> Italy	 <b>ENI</b> ENI CORPORATE UNIVERSITY, Italy	 <b>GULF BANK</b> Gulf Bank Kuwait	 <b>General Organization for Social Insurance</b> KSA
 <b>Defence Space Administration</b> Nigeria	 <b>National Industries Group (Holding)</b> Kuwait	 <b>Hamad Medical Corporation</b> Qatar	 <b>USAID</b> Pakistan	 <b>STC</b> STC Solutions, KSA
 <b>North Oil Company</b> North Oil company,	 <b>EKO Electricity</b> EKO Electricity	 <b>OMAN BROADBAND</b> Oman Broadband	 <b>UNITED NATIONS</b> UN.	 <b>Authority for Electricity Regulation, Oman</b> Authority for

UK Training  
**PARTNER**

## Blackbird Training Categories

### Management & Admin

Entertainment & Leisure  
Professional Skills  
Finance, Accounting, Budgeting  
Media & Public Relations  
Project Management  
Human Resources  
Audit & Quality Assurance  
Marketing, Sales, Customer Service  
Secretary & Admin  
Supply Chain & Logistics  
Management & Leadership  
Agile and Elevation

### Technical Courses

Artificial Intelligence (AI)  
Hospital Management  
Public Sector  
Special Workshops  
Oil & Gas Engineering  
Telecom Engineering  
IT & IT Engineering  
Health & Safety  
Law and Contract Management  
Customs & Safety  
Aviation  
C-Suite Training



 International House 185 Tower Bridge  
Road London SE1 2UF United Kingdom

 +44 7401 1773 35  
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training  
**PARTNER**

