

Strategic Workforce Planning and Leave Management

Pulau Ujong (Singapore)

4 - 8 May 2026

UK Training

PARTNER



Strategic Workforce Planning and Leave Management

Code: HR28 From: 4 - 8 May 2026 City: Pulau Ujong (Singapore) Fees: 4700 Pound

Introduction

The "Strategic Workforce Planning and Leave Management" course is designed to empower HR professionals with the knowledge and skills needed to optimize workforce planning and effectively manage employee leave. This course emphasizes aligning strategic workforce planning with organizational goals to ensure long-term success. Participants will learn to forecast workforce needs, address talent gaps, and implement efficient leave management systems. By the end of this course, participants will be equipped with the tools to enhance workforce efficiency while ensuring compliance with labor laws and leave policies.

Course Objectives

By the end of this course, participants will:

- Understand the fundamentals of strategic workforce planning and its benefits.
- Learn how to align strategic workforce planning with organizational objectives.
- Develop skills to forecast workforce needs and address talent gaps proactively.
- Create strategies to manage current and future workforce challenges.
- Understand the role of leave management in workforce planning and organizational success.
- Learn how to design and implement efficient leave management systems.
- Ensure compliance with leave policies and labor laws.
- Enhance workforce productivity and maintain operational continuity during leave periods.

Course Outlines

Day 1: Fundamentals of Strategic Workforce Planning

- Understand the importance of strategic workforce planning for organizational success.
- Learn the strategic workforce planning process and best practices.
- Assess current workforce capacity, skills, and gaps.
- Explore trends and challenges impacting strategic workforce planning.

Day 2: Forecasting Workforce Needs and Addressing Gaps

- Develop skills to analyze workforce data and predict future workforce needs.
- Learn techniques to identify and address talent gaps using strategic workforce planning analytics.
- Explore methods for succession planning and future-proofing workforce strategies.
- Prepare actionable plans to address changes in workforce composition.

Day 3: Designing Effective Leave Management Systems

A graphic featuring the text 'UK Training PARTNER' in a bold, sans-serif font. The word 'PARTNER' is significantly larger and more prominent than 'UK Training'. The text is set against a background of concentric circles and a chessboard pattern with several chess pieces (a king, a queen, and a pawn) visible in the foreground.

- Understand the role of leave management in the overall workforce planning strategy.
- Learn how to design leave management systems that balance productivity and employee needs.
- Explore tools and systems for tracking and managing employee leave effectively.
- Ensure workforce availability while accommodating leave requests.

Day 4: Compliance with Labor Laws and Leave Policies

- Learn the best way to manage leaves while ensuring compliance with labor laws and organizational policies.
- Understand the legal requirements for leave management and workforce policies.
- Develop strategies to handle leave-related disputes and maintain accurate leave records.
- Ensure that leave management complies with all relevant regulations and standards.

Day 5: Integrating Workforce Planning with Leave Management

- Align leave management with the strategic workforce planning process to ensure continuity and productivity.
- Develop strategies to optimize workforce availability during leave periods.
- Use data-driven strategies to integrate leave management with workforce forecasting.
- Build sustainable strategies for long-term workforce planning and leave management success.

Why Attend This Course: Wins & Losses!

- Gain expertise in strategic workforce planning and leave management, enabling better alignment with organizational goals.
- Learn to forecast workforce needs and proactively address talent gaps, driving improved workforce efficiency.
- Understand the strategic workforce planning methodology to enhance decision-making.
- Design leave management systems that ensure compliance and maintain workforce continuity.
- Avoid disruptions caused by poorly managed leave policies.
- Ensure compliance with leave policies and labor laws, minimizing risk for your organization.
- Build sustainable strategies for strategic workforce planning and leave management to ensure long-term organizational success.

Conclusion

The "Strategic Workforce Planning and Leave Management" course equips HR professionals with the essential tools and strategies to balance workforce needs with organizational goals. By mastering strategic workforce planning, forecasting workforce requirements, and creating effective leave management systems, participants will be better prepared to optimize workforce efficiency and compliance.

Enroll now to gain the skills and strategies needed to excel in strategic workforce planning and leave management!

Blackbird Training Cities

Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



Salzburg (Austria)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



Blackbird Training Cities

USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

ASIA



Baku (Azerbaijan)
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)
Korea



Phuket (Thailand)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Seoul (South)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training
PARTNER

Blackbird Training Cities

AFRICA



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



Blackbird Training Clients

 MANNAI CORPORATION MANNAI Trading Company WLL, Qatar	 GAC UNE FILIALE D' EGA Alumina Corporation Guinea	 Booking.com Booking.com Netherlands	 OXFAM Oxfam GB International Organization, Yemen	 Capital Markets Authority Kuwait
 Waltersmith Waltersmith Petroman Oil Limited Nigeria	 QNB Qatar National Bank (QNB), Qatar	 Qatar Foundation Qatar	 AFRICAN UNION ADVISORY BOARD ON CORRUPTION Tanzania	 KFAS KFAS Kuwait
 Reserve Bank of Malawi Malawi	 Central Bank of Nigeria Nigeria	 Ministry of Interior Kingdom of Saudi Arabia KSA	 Mabruk Oil Company Libya	 Saudi Electricity Company KSA
 BPKH Badan Pengelola Keuangan Haji BADAN PENGELOLA KEUANGAN Haji, Indonesia	 NATO Italy Italy	 ENI ENI CORPORATE UNIVERSITY, Italy	 GULF BANK Gulf Bank Kuwait	 General Organization for Social Insurance KSA
 Defence Space Administration Nigeria	 National Industries Group (Holding) Kuwait	 Hamad Medical Corporation Qatar	 USAID Pakistan	 STC STC Solutions, KSA
 North Oil Company North Oil company,	 EKO Electricity EKO Electricity	 OMAN BROADBAND Oman Broadband	 UNITED NATIONS UN.	 Authority for Electricity Regulation, Oman Authority for

UK Training
PARTNER

Blackbird Training Categories

Management & Admin

Entertainment & Leisure
Professional Skills
Finance, Accounting, Budgeting
Media & Public Relations
Project Management
Human Resources
Audit & Quality Assurance
Marketing, Sales, Customer Service
Secretary & Admin
Supply Chain & Logistics
Management & Leadership
Agile and Elevation

Technical Courses

Artificial Intelligence (AI)
Hospital Management
Public Sector
Special Workshops
Oil & Gas Engineering
Telecom Engineering
IT & IT Engineering
Health & Safety
Law and Contract Management
Customs & Safety
Aviation
C-Suite Training



 International House 185 Tower Bridge
Road London SE1 2UF United Kingdom

 +44 7401 1773 35
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training
PARTNER

