

## HR Operations and Process Excellence

*Dubai (UAE)*

*15 - 19 March 2026*

UK Training

# PARTNER



## HR Operations and Process Excellence

Code: HR28 From: 15 - 19 March 2026 City: Dubai (UAE) Fees: 3900 Pound

### Introduction

The "HR Operations and Process Excellence" course is designed to equip HR professionals with the skills to enhance operational efficiency and achieve process excellence within HR functions. The course will help participants streamline workflows, reduce inefficiencies, and improve productivity. It emphasizes aligning HR operations with organizational goals to maximize impact. By the end of the course, participants will have the tools and strategies needed to build agile, efficient, and results-driven HR functions.

### Course Objectives

By the end of this course, participants will be able to:

- Understand the fundamentals of HR operations and process excellence.
- Learn how to streamline workflows to improve operational efficiency in HR functions.
- Identify and eliminate inefficiencies in HR processes.
- Develop strategies to design effective and adaptable HR operations.
- Align HR processes with organizational goals to achieve better outcomes.
- Gain skills to leverage technology and automation in HR tasks.
- Measure and evaluate the performance of HR operations effectively.
- Build a sustainable and results-oriented HR operational framework.

### Course Outlines

#### Day 1: Foundations of HR Operations and Process Excellence

- Understand the role of HR operations in organizational success.
- Learn the principles of process excellence in HR.
- Analyze current HR workflows to identify inefficiencies and enhance operational efficiency.
- Explore strategies to align HR operations with business objectives for greater impact.

#### Day 2: Streamlining HR Processes for Efficiency

- Map workflows and identify operational bottlenecks in HR operations.
- Learn techniques to simplify and optimize HR processes.
- Explore tools for automating repetitive HR tasks to enhance operational efficiency.
- Develop standardized procedures to improve consistency in HR operations.

#### Day 3: Technology and Automation in HR Operations

- Understand the role of technology in improving HR operational efficiency.

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

- Learn how to select and implement HR management systems HRMS.
- Explore the role of automation in recruitment, payroll, and employee management.
- Integrate analytics into HR operations for data-driven decision-making.

#### Day 4: Measuring and Evaluating HR Process Performance

- Identify key performance indicators KPIs for HR operations.
- Learn techniques for tracking and evaluating the performance of HR processes.
- Use data collection and analysis to monitor process performance and identify areas for improvement.
- Develop impactful reports to communicate results to stakeholders and decision-makers.

#### Day 5: Building Sustainable and Agile HR Operations

- Create action plans for continuous improvement in HR operations.
- Learn strategies to foster innovation and agility within HR teams.
- Explore best practices for building adaptable HR operations that can handle future challenges.
- Develop a roadmap for achieving sustainable process excellence and long-term success in HR operations.

#### Why Attend This Course: Wins & Losses!

- Gain expertise in optimizing HR operations for higher efficiency.
- Learn how to streamline workflows and eliminate bottlenecks in HR processes.
- Align HR operations with organizational goals for maximum impact and outcomes.
- Enhance service delivery through better-designed HR processes and workflow optimization.
- Avoid costly mistakes by identifying and addressing inefficiencies within HR operations.
- Leverage technology and automation to optimize routine HR tasks.
- Measure and improve the performance of HR operations with data-driven insights.
- Build a foundation for agile, efficient, and sustainable HR operations that drive success.

#### Conclusion

The "HR Operations and Process Excellence" course is an essential learning opportunity for HR professionals looking to enhance operational efficiency and achieve measurable outcomes in their HR functions. By mastering process optimization, leveraging technology, and evaluating performance, participants will gain the skills necessary to deliver impactful and sustainable HR solutions that align with organizational goals.

Enroll now to gain the skills you need to lead HR operations with innovation, efficiency, and excellence, and to build a results-driven HR function!

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**



## Blackbird Training Cities

### Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



Salzburg (Austria)



Florence (Italy)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)





## Blackbird Training Cities

### USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

### ASIA



Baku (Azerbaijan)  
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)  
(Kuwait)



Phuket (Thailand)



Shanghai (China)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City



Seoul (South Korea)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training  
**PARTNER**

## Blackbird Training Cities

### AFRICA



Kigali (Rwanda)



Cape Town ( South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



## Blackbird Training Clients



MANNAI Trading  
Company WLL,  
Qatar



Alumina Corporation  
Guinea



Booking.com  
Netherlands



Oxfam GB International  
Organization,  
Yemen



Capital Markets  
Authority,  
Kuwait



Waltersmith Petroman Oil Limited  
Nigeria



Qatar National Bank  
(QNB),  
Qatar



Qatar Foundation,  
Qatar



AFRICAN UNION ADVISORY  
BOARD ON CORRUPTION,  
Tanzania



KFAS  
Kuwait



Reserve Bank of  
Malawi,  
Malawi



Central Bank of Nigeria  
Nigeria



Ministry of Interior  
Kingdom of Saudi Arabia  
KSA



Mabruk Oil Company  
Libya



Saudi Electricity  
Company,  
KSA



BADAN PENGELOLA  
KEUANGAN Haji,  
Indonesia



NATO  
Italy



ENI CORPORATE  
UNIVERSITY,  
Italy



Gulf Bank  
Kuwait



المؤسسة العامة للتأمينات الاجتماعية  
General Organization for Social Insurance  
KSA



Defence Space Administration  
Nigeria



National Industries  
Group (Holding),  
Kuwait



Hamad Medical  
Corporation,  
Qatar



USAID  
Pakistan



STC Solutions,  
KSA



North Oil company,



EKO Electricity



Oman Broadband



UNITED NATIONS  
UN.



Authority for

UK Training  
**PARTNER**



## Blackbird Training Categories

### Management & Admin

Entertainment & Leisure  
Professional Skills  
Finance, Accounting, Budgeting  
Media & Public Relations  
Project Management  
Human Resources  
Audit & Quality Assurance  
Marketing, Sales, Customer Service  
Secretary & Admin  
Supply Chain & Logistics  
Management & Leadership  
Agile and Elevation

### Technical Courses

Artificial Intelligence (AI)  
Hospital Management  
Public Sector  
Special Workshops  
Oil & Gas Engineering  
Telecom Engineering  
IT & IT Engineering  
Health & Safety  
Law and Contract Management  
Customs & Safety  
Aviation  
C-Suite Training



 International House 185 Tower Bridge  
Road London SE1 2UF United Kingdom

 +44 7401 1773 35  
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training  
**PARTNER**

