

HR Operations and Process Excellence

Vienna (Austria)

14 - 18 July 2025

UK Traininig

PARTNER



HR Operations and Process Excellence

Code: HR28 From: 14 - 18 July 2025 City: Vienna (Austria) Fees: 4400 Pound

Introduction

The "HR Operations and Process Excellence" course is designed to equip HR professionals with the skills to enhance operational efficiency and achieve process excellence within HR functions. The course will help participants streamline workflows, reduce inefficiencies, and improve productivity. It emphasizes aligning HR operations with organizational goals to maximize impact. By the end of the course, participants will have the tools and strategies needed to build agile, efficient, and results-driven HR functions.

Course Objectives

By the end of this course, participants will be able to:

- Understand the fundamentals of HR operations and process excellence.
- Learn how to streamline workflows to improve operational efficiency in HR functions.
- Identify and eliminate inefficiencies in HR processes.
- Develop strategies to design effective and adaptable HR operations.
- Align HR processes with organizational goals to achieve better outcomes.
- Gain skills to leverage technology and automation in HR tasks.
- Measure and evaluate the performance of HR operations effectively.
- Build a sustainable and results-oriented HR operational framework.

Course Outlines

Day 1: Foundations of HR Operations and Process Excellence

- Understand the role of HR operations in organizational success.
- Learn the principles of process excellence in HR.
- Analyze current HR workflows to identify inefficiencies and enhance operational efficiency.
- Explore strategies to align HR operations with business objectives for greater impact.

Day 2: Streamlining HR Processes for Efficiency

- Map workflows and identify operational bottlenecks in HR operations.
- Learn techniques to simplify and optimize HR processes.
- Explore tools for automating repetitive HR tasks to enhance operational efficiency.
- Develop standardized procedures to improve consistency in HR operations.

Day 3: Technology and Automation in HR Operations

- Understand the role of technology in improving HR operational efficiency.

A graphic featuring the text 'UK Training PARTNER' in a bold, sans-serif font. The word 'PARTNER' is significantly larger and more prominent than 'UK Training'. The background of the graphic shows a chessboard with several chess pieces, including a king, a queen, and a rook, arranged in a strategic formation. The overall design is modern and professional, suggesting a partnership in training and development.

UK Training
PARTNER

- Learn how to select and implement HR management systems HRMS.
- Explore the role of automation in recruitment, payroll, and employee management.
- Integrate analytics into HR operations for data-driven decision-making.

Day 4: Measuring and Evaluating HR Process Performance

- Identify key performance indicators KPIs for HR operations.
- Learn techniques for tracking and evaluating the performance of HR processes.
- Use data collection and analysis to monitor process performance and identify areas for improvement.
- Develop impactful reports to communicate results to stakeholders and decision-makers.

Day 5: Building Sustainable and Agile HR Operations

- Create action plans for continuous improvement in HR operations.
- Learn strategies to foster innovation and agility within HR teams.
- Explore best practices for building adaptable HR operations that can handle future challenges.
- Develop a roadmap for achieving sustainable process excellence and long-term success in HR operations.

Why Attend This Course: Wins & Losses!

- Gain expertise in optimizing HR operations for higher efficiency.
- Learn how to streamline workflows and eliminate bottlenecks in HR processes.
- Align HR operations with organizational goals for maximum impact and outcomes.
- Enhance service delivery through better-designed HR processes and workflow optimization.
- Avoid costly mistakes by identifying and addressing inefficiencies within HR operations.
- Leverage technology and automation to optimize routine HR tasks.
- Measure and improve the performance of HR operations with data-driven insights.
- Build a foundation for agile, efficient, and sustainable HR operations that drive success.

Conclusion

The "HR Operations and Process Excellence" course is an essential learning opportunity for HR professionals looking to enhance operational efficiency and achieve measurable outcomes in their HR functions. By mastering process optimization, leveraging technology, and evaluating performance, participants will gain the skills necessary to deliver impactful and sustainable HR solutions that align with organizational goals.

Enroll now to gain the skills you need to lead HR operations with innovation, efficiency, and excellence, and to build a results-driven HR function!

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a silver knight behind it. In the background, there are concentric circles and the text 'UK Training PARTNER'.

Blackbird Training Cities

Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)
(Switzerland)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich



Manchester (UK)



Milan (Italy)



Blackbird Training Cities

USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

ASIA



Baku (Azerbaijan)
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)
Korea



Phuket (Thailand)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Seoul (South)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training
PARTNER

Blackbird Training Cities

AFRICA



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



Blackbird Training Clients

 MANNAI CORPORATION MANNAI Trading Company WLL, Qatar	 GAC UNE FILIALE D' EGA Alumina Corporation Guinea	 Booking.com Booking.com Netherlands	 OXFAM Oxfam GB International Organization, Yemen	 Capital Markets Authority Kuwait
 Waltersmith Waltersmith Petroman Oil Limited Nigeria	 QNB Qatar National Bank (QNB), Qatar	 Qatar Foundation Qatar	 AFRICAN UNION ADVISORY BOARD ON CORRUPTION Tanzania	 KFAS KFS Kuwait
 Reserve Bank of Malawi Malawi	 Central Bank of Nigeria Nigeria	 Ministry of Interior Kingdom of Saudi Arabia KSA	 Mabruk Oil Company Libya	 Saudi Electricity Company KSA
 BPKH Badan Pengelola Keuangan Haji BADAN PENGELOLA KEUANGAN Haji, Indonesia	 NATO Italy	 ENI ENI CORPORATE UNIVERSITY, Italy	 GULF BANK Gulf Bank Kuwait	 General Organization for Social Insurance KSA
 Defence Space Administration Nigeria	 National Industries Group (Holding) Kuwait	 Hamad Medical Corporation Qatar	 USAID Pakistan	 STC STC Solutions, KSA
 North Oil Company North Oil company,	 EKO EKO Electricity	 OMAN BROADBAND Oman Broadband	 UNITED NATIONS UN.	 Authority for Electricity Regulation, Oman Authority for

UK Training
PARTNER

Blackbird Training Categories

Management & Admin

Entertainment & Leisure
Professional Skills
Finance, Accounting, Budgeting
Media & Public Relations
Project Management
Human Resources
Audit & Quality Assurance
Marketing, Sales, Customer Service
Secretary & Admin
Supply Chain & Logistics
Management & Leadership
Agile and Elevation

Technical Courses

Artificial Intelligence (AI)
Hospital Management
Public Sector
Special Workshops
Oil & Gas Engineering
Telecom Engineering
IT & IT Engineering
Health & Safety
Law and Contract Management
Customs & Safety
Aviation
C-Suite Training



 International House 185 Tower Bridge
Road London SE1 2UF United Kingdom

 +44 7401 1773 35
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training
PARTNER

