BLACKBIRD FOR TRAINING

Comprehensive Legal Affairs Management

Lyon (France)

29 September - 10 October 2025

UK Traininig

PARTNER

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Comprehensive Legal Affairs Management

Code: LD28 From: 29 September - 10 October 2025 City: Lyon (France) Fees: 8300 Pound

Introduction

This in-depth 10-day legal management course is designed to provide participants with a comprehensive understanding of legal affairs management. The course offers detailed insights into best practices, strategies, and tools essential for managing legal risks, compliance, contract management, and litigation management within an organization. Participants will gain practical skills in enterprise legal management solutions and corporate legal management, enabling them to address complex legal challenges effectively and contribute to organizational success.

Course Objectives

- Understand Legal Affairs Management: Learn the fundamental principles of managing legal affairs and how they contribute to organizational success.
- Develop Risk Management and Compliance Skills: Gain the necessary skills to identify and manage legal risks while ensuring compliance with relevant regulations.
- Master Contract Management: Learn effective techniques for managing contracts and ensuring they are legally compliant.
- Explore Dispute Resolution and Litigation: Understand strategies for resolving disputes and best practices for managing litigation effectively.
- Enhance Corporate Legal Knowledge: Deepen your understanding of corporate legal management, governance principles, and emerging legal trends, especially in a global context.

Course Outlines

Day 1: Overview of Legal Affairs Management

- Introduction to Legal Management:
    - Understanding the definition of legal management and its significance in an organization.
    - Key legal management concepts and terminology.
    - Overview of enterprise legal management solutions and their role in business operations.
    - The role and responsibilities of legal managers in various sectors.

- Legal Compliance and Regulatory Requirements:
    - Exploring the importance of legal compliance and understanding the regulatory frameworks that organizations must navigate.
    - Understanding the role of legal affairs managers in ensuring regulatory compliance across departments.

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Day 2: Introduction to Risk Management in Legal Affairs

- Identifying and Assessing Legal Risks:
  - Techniques for identifying potential legal risks in business operations.
  - Understanding how to assess and categorize risks within legal management.
- Implementing Risk Mitigation Strategies:
  - Developing risk management strategies to address and minimize legal risks.
  - Crafting effective compliance programs to ensure legal and regulatory adherence.
- Monitoring and Auditing Legal Compliance:
  - Compliance auditing tools and techniques to track legal obligations.
  - The importance of auditing legal affairs to ensure continuous compliance.

Day 3: Advanced Risk Management Techniques

- Legal Risk Management Tools:
  - Advanced tools and software for legal risk management and monitoring.
  - Understanding the role of enterprise legal management tools in managing risks effectively.
- Crisis Management and Legal Affairs:
  - Strategies for handling legal crises and ensuring organizational resilience.
  - Case studies highlighting successful legal risk management in crisis situations.

Day 4: Contract Law Fundamentals

- Drafting and Negotiating Contracts:
  - The principles of contract law and key elements in drafting effective contracts.
  - Best practices for contract negotiation to ensure favorable terms.
- Contract Management Best Practices:
  - Essential strategies for managing contracts and ensuring compliance with legal terms.
  - Addressing common challenges in contract management and solutions to overcome them.

Day 5: Advanced Contract Management

- Managing International Contracts:

- Best practices for managing international contracts and understanding global legal frameworks.
- The role of technology in streamlining contract management.

- Contract Lifecycle Management CLM:
  - Implementing CLM tools and solutions to track contract status and ensure compliance at all stages.
  - Auditing and monitoring contracts to reduce risk and ensure compliance.

Day 6: Introduction to Litigation Management

- Dispute Resolution Techniques:
  - Overview of alternative dispute resolution ADR methods such as arbitration and mediation.
  - Understanding when and how to choose the most effective dispute resolution strategy.

- Managing External Legal Counsel:
  - Best practices for managing relationships with external legal counsel and ensuring effective collaboration in litigation matters.

- Litigation Risk Assessment and Management:
  - Identifying potential litigation risks and developing strategies to minimize exposure to lawsuits.

Day 7: Advanced Litigation Management

- Litigation Strategy Development:
  - Techniques for crafting effective litigation strategies to address complex legal disputes.
  - Best practices in case management and managing legal documentation.

- Court Procedures and Protocols:
  - Understanding court protocols and procedures for managing litigation processes effectively.

- Post-Litigation Processes:
  - Handling post-litigation tasks, including settlement negotiations and enforcement of legal rulings.

Day 8: Corporate Governance Principles

- Legal Aspects of Corporate Governance:
  - Key legal principles in corporate governance and the role of legal management in ensuring good governance practices.

- Regulatory Compliance and Reporting:
    - Ensuring compliance with corporate governance regulations and reporting obligations.
    - The legal role of the board of directors and their responsibilities in corporate governance.

Day 9: Advanced Corporate Governance

- Governance Risk Management:
    - Techniques for managing governance risks and ensuring ethical conduct at all organizational levels.
    - The importance of legal management services in overseeing governance practices.

- Corporate Social Responsibility and Legal Affairs:
    - Understanding the legal aspects of corporate social responsibility CSR and its implications for legal affairs management.

Day 10: Emerging Trends in Legal Affairs Management

- Legal Technology and Innovation:
    - Exploring how legal technology is transforming legal management and improving efficiency in law departments.

- Future of Legal Services:
    - Insights into the future of legal services, including trends in enterprise legal management and the integration of legal technology in business operations.

- Continuous Improvement in Legal Management:
    - Strategies for ongoing improvement in legal management practices, focusing on innovation and adaptation to new challenges in international legal affairs.

- Course Review and Q&A Session:
    - Reviewing key takeaways from the course and discussing how to apply the learned strategies in real-world scenarios.

Conclusion

By the end of this legal management training program, participants will have gained essential knowledge and practical skills to manage legal affairs and corporate legal management functions effectively. Whether handling business legal management, assessing litigation risks, or utilizing enterprise legal management solutions,

participants will be equipped to navigate the complexities of the legal landscape in a corporate setting. This comprehensive legal management course will empower professionals to drive successful outcomes and ensure robust compliance across their organizations.

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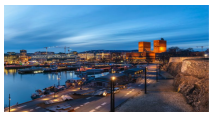
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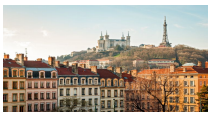
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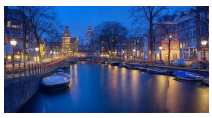
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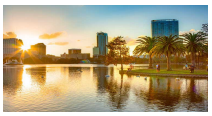
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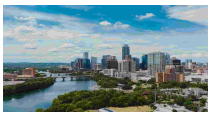
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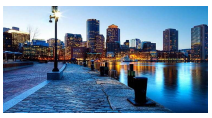
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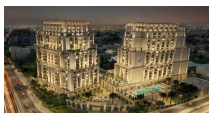
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