

## Certified Collection Management Professional (CCMP)

*Baku (Azerbaijan)*

*10 - 14 November 2025*

UK Training

# PARTNER



## Certified Collection Management Professional (CCMP)

Code: LM28 From: 10 - 14 November 2025 City: Baku (Azerbaijan) Fees: 4400 Pound

### Introduction

Welcome to the Certified Collection Management Professional CCMP course! In today's fast-evolving world, collections management has become an essential function for preserving, organizing, and utilizing valuable assets across a wide range of industries. This course offers a deep dive into collection management services, equipping participants with the knowledge, tools, and techniques to excel in this field.

Through a combination of theory, practical exercises, and case studies, participants will explore the meaning of collection management, master collection manager responsibilities, and develop actionable strategies for effective collection handling. By the end of the course, participants will be fully equipped to design and implement a robust collection management plan and achieve their collection manager goals, while earning an industry-recognized collections management certificate.

### Course Objectives

The primary objectives of the Certified Collection Management Professional CCMP course are to:

- Understand the definition of collection management and its significance in industries such as museums, libraries, and archives.
- Explore global advancements in collections management services and innovative tools for handling collections.
- Develop expertise in collection management solutions, including acquisition, accessioning, and deaccessioning.
- Master best practices in documentation, cataloging, and metadata standards for accurate collection organization.
- Learn preservation and conservation techniques to protect and extend the life of collections.
- Address ethical and legal considerations associated with collection management services.
- Build critical collection manager skills in resource allocation, budgeting, and long-term planning.
- Evaluate collections using assessment techniques and performance indicators to meet collection requirements management.
- Stay up-to-date with global trends and technologies in global management collections.
- Promote audience engagement and community involvement in project management collect requirements for collections.

### Course Outlines

## Day 1: Introduction to Collection Management

- Collection management meaning: Importance and scope across industries.
- Historical evolution of collections management services and practices.
- Challenges and opportunities in modern global management collections.
- Developing a sustainable collection management plan for long-term success.

## Day 2: Collection Development and Accessioning

- Crafting policies for collection development and acquisition strategies.
- Understanding definition of collection requirements management and its role in planning.
- Processes for accessioning and deaccessioning collections.
- Legal and ethical frameworks governing collection management services.
- Strategies to design a collection management solution that aligns with organizational goals.

## Day 3: Documentation and Cataloging

- Fundamentals of documenting and cataloging collections.
- Applying metadata standards and controlled vocabularies for efficient management.
- Implementing digital tools and systems for seamless collection tracking.
- Ensuring accuracy and accessibility with proper documentation techniques.
- Streamlining collection manager responsibilities with advanced cataloging practices.

## Day 4: Preservation and Conservation

- Developing preservation plans and conducting risk assessments.
- Techniques for preventive conservation and restoring collections.
- Implementing environmental controls to ensure collection security.
- Best practices for balancing resource allocation and conservation efforts.

## Day 5: Collection Assessment, Interpretation, and Outreach

- Methods for assessing collections and evaluating their effectiveness.
- Utilizing performance indicators to align with collection manager goals.
- Interpretation strategies for engaging diverse audiences and communities.
- Promoting public access and community involvement in collection management services.
- Review and refinement of the collection management plan for sustained success.

## Why Attend This Course: Wins & Losses!

- Master core skills: Gain essential collection manager skills to excel in documentation, preservation, and assessment.
- Comprehensive training: Explore the full spectrum of collection management services through practical exercises and case studies.
- Career advancement: Earn a collections management certificate to enhance your professional credentials.
- Modern tools and trends: Stay ahead of the curve with insights into global management collections and emerging technologies.
- Strategic planning: Learn to develop a robust collection management plan that aligns with organizational goals.

A graphic of a chessboard with several chess pieces, including a king, queen, and pawns, in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

## Conclusion

By completing the Certified Collection Management Professional CCMP course, you will gain the tools and knowledge to manage collections effectively and sustainably. This course empowers participants to excel in collection manager responsibilities, develop impactful collection management plans, and implement cutting-edge collection management solutions that address industry challenges.

Earning a collections management certificate will solidify your expertise and open new doors in industries such as museums, libraries, and archives. Whether you are pursuing collection manager training or seeking to refine your collection manager skills, this course is your pathway to professional success.

Join us today to elevate your career in global management collections and become a certified expert in collections management!

A graphic of a chessboard with several chess pieces (a king, a queen, and a pawn) in gold and silver. The board is white and black, and the pieces are positioned on the right side. In the background, there are concentric circles radiating from the center.

UK Training  
**PARTNER**



## Blackbird Training Cities

### Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



Salzburg (Austria)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



## Blackbird Training Cities

### USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

### ASIA



Baku (Azerbaijan)  
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)  
(Kuwait)



Phuket (Thailand)



Shanghai (China)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City



Seoul (South Korea)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training  
**PARTNER**



## Blackbird Training Cities

### AFRICA



Kigali (Rwanda)



Cape Town ( South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



## Blackbird Training Clients



MANNAI Trading  
Company WLL,  
Qatar



Alumina Corporation  
Guinea



Booking.com  
Netherlands



Oxfam GB International  
Organization,  
Yemen



Capital Markets  
Authority,  
Kuwait



Waltersmith Petroman Oil Limited  
Nigeria



Qatar National Bank  
(QNB),  
Qatar



Qatar Foundation,  
Qatar



AFRICAN UNION ADVISORY  
BOARD ON CORRUPTION,  
Tanzania



KFAS  
Kuwait



Reserve Bank of  
Malawi,  
Malawi



Central Bank of Nigeria  
Nigeria



Ministry of Interior,  
KSA



Mabruk Oil Company  
Libya



Saudi Electricity  
Company,  
KSA



BADAN PENGELOLA  
KEUANGAN Haji,  
Indonesia



NATO  
Italy



ENI CORPORATE  
UNIVERSITY,  
Italy



Gulf Bank  
Kuwait



General Organization for  
Social Insurance  
KSA



Defence Space Administration  
Nigeria



National Industries  
Group (Holding),  
Kuwait



Hamad Medical  
Corporation,  
Qatar



USAID  
Pakistan



STC Solutions,  
KSA



North Oil company,



EKO Electricity



Oman Broadband



UNITED NATIONS  
UN.



Authority for

UK Training  
**PARTNER**



## Blackbird Training Categories

### Management & Admin

Entertainment & Leisure  
Professional Skills  
Finance, Accounting, Budgeting  
Media & Public Relations  
Project Management  
Human Resources  
Audit & Quality Assurance  
Marketing, Sales, Customer Service  
Secretary & Admin  
Supply Chain & Logistics  
Management & Leadership  
Agile and Elevation

### Technical Courses

Artificial Intelligence (AI)  
Hospital Management  
Public Sector  
Special Workshops  
Oil & Gas Engineering  
Telecom Engineering  
IT & IT Engineering  
Health & Safety  
Law and Contract Management  
Customs & Safety  
Aviation  
C-Suite Training



 International House 185 Tower Bridge  
Road London SE1 2UF United Kingdom

 +44 7401 1773 35  
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training  
**PARTNER**

