

Advanced Blackbird Project Management Professional
Workshop

Geneva (Switzerland)

6 - 17 January 2025

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Advanced Blackbird Project Management Professional Workshop

Code: PM28 From: 6 - 17 January 2025 City: Geneva (Switzerland) Fees: 7900 Pound

Introduction

In today's dynamic and competitive business world, having the ability to effectively manage projects is more important than ever. Whether you're working with small teams or large cross-functional groups, mastering project management skills is crucial for success. This course is designed to equip you with the knowledge and techniques recognized by the Project Management Institute PMI® and provides a deep dive into the best practices used by certified project management professionals worldwide. You'll learn to navigate all stages of project management, avoid common pitfalls, and enhance your competitive edge in the fast-paced workplace.

By applying industry-standard methodologies such as the PMI project management methodology and learning the fundamentals of project cycle management, you will develop the skills needed to initiate, plan, execute, monitor, control, and close projects efficiently.

Course Objectives

- Understand the fundamental principles of project management.
- Learn how to integrate project management skills within the organization.
- Master project management techniques to plan, execute, and monitor projects.
- Apply the project management planning process to effectively manage risks, quality, procurement, and stakeholder communications.
- Become proficient in project management stages to successfully lead any project.
- Achieve your Certified Project Management Professional PMP status and leverage the benefits of this global certification.

Course Outlines

Day 1: Project Management Fundamentals

- Introduction to Project Management
 - Concepts, principles, and importance in business
 - The role of project managers in various industries
 - Governance structures and stakeholders in project management
- Interpersonal and Team Skills
 - Effective communication and team dynamics
 - Conflict resolution strategies for project managers
 - Building high-performance teams

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a pawn) on it. The board is white and black, and the pieces are gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

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Day 2: Project Management Within the Organization

- Organizational Influences
 - The impact of organizational structures and culture on projects
 - Project team dynamics and collaboration
- Project Life Cycle and Methodologies
 - Overview of project cycle management
 - Introduction to Agile and other project methodologies

Day 3: PMI® Project Management Methodology

- Project Management Processes and Knowledge Areas
 - Detailed review of PMBOK Guide processes
 - Key knowledge areas such as scope, time, cost, and quality management
- Project Information Management
 - Tools for disseminating project information
 - Importance of project documentation for success

Day 4: Initiating and Planning a Project

- Initiating Process Group
 - Creating a project charter
 - Identifying key stakeholders and their roles in the project
- Planning Process Group
 - Developing the project management plan
 - Scope management and requirements gathering

Day 5: Risk Management and Execution

- Overview of Risk Management
 - Identifying and assessing potential project risks
 - Developing effective risk response plans
- Executing the Project

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- Monitoring and controlling project execution
- Engaging stakeholders and managing communications

Day 6: Quality Management and Procurement

- Quality Management
 - Defining and controlling quality standards in projects
 - Tools for quality assurance and quality control
- Procurement Management
 - Procurement planning and vendor selection strategies
 - Managing contracts and supplier relationships

Day 7: Stakeholder Engagement and Communication

- Stakeholder Identification and Analysis
 - Analyzing stakeholder needs, interests, and influence
 - Crafting tailored engagement strategies
- Communication Strategies
 - Best practices for communicating with different stakeholders
 - Developing and executing communication plans

Day 8: Project Execution and Monitoring

- Project Execution
 - Leading the project team and managing performance
 - Implementing the project management plan effectively
- Project Monitoring and Control
 - Tracking progress against scope, schedule, and cost
 - Managing project changes and addressing issues as they arise

Day 9: Project Closure and Lessons Learned

- Closing Process Group
 - Finalizing the project closure
 - Conducting post-project reviews and assessments

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- Lessons Learned
 - Documenting key insights and best practices for future projects

Day 10: Final Project Presentations and Certification

- Final Project Presentations
 - Participants present their project management plans and outcomes
 - Group feedback and discussions
- Certification and Closing Ceremony
 - Recognition of course completion
 - Awarding certified project manager professional certificates

Conclusion

Upon completion of this course, you will have gained valuable project management skills and certified project management professional training that will enable you to manage projects successfully, regardless of complexity or industry. You'll be prepared to lead projects efficiently while maximizing quality and stakeholder satisfaction, and be ready to take the next steps towards project management professional certification.

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