BlackBird
FOR TRAINING

SAP SuccessFactors Employee Central

Dubai (UAE)

18 - 22 May 2025

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SAP SuccessFactors Employee Central

Code: HR28 From: 18 - 22 May 2025 City: Dubai (UAE) Fees: 3900 Pound

Introduction

SAP SuccessFactors Employee Central is a comprehensive, cloud-based HR management solution that serves as the central system for managing employee data and supporting key HR functions, such as onboarding, compensation, and workforce planning. This immersive 5-day course provides in-depth training on the essential features, configurations, and best practices for effectively implementing and utilizing Employee Central. Additionally, it covers integrations with Recruiting, Talent Management, and Onboarding modules to offer a seamless HR experience.

Course Objectives

By the end of this course, participants will be able to:

- Understand the core features of SAP SuccessFactors Employee Central.
- Navigate the interface and manage employee data efficiently.
- Configure employee information, organizational structures, and HR workflows.
- Leverage reporting and analytics tools for enhanced HR insights.
- Stay informed about the latest updates and innovations in Employee Central.
- Integrate Recruiting, Talent Management, and Onboarding with Employee Central.

Course Outlines

Day 1: Introduction to SAP SuccessFactors Employee Central

- Overview of SAP SuccessFactors: Key components, benefits, and cloud-based HR capabilities.
- Core Features: Managing employee data, supporting global HR functions, and setting up organizational structures.
- Navigation: SAP Fiori interface, role-based access, and key screens.

Day 2: Configuring Employee Central

- Basic Configuration: Setting up company settings, foundational objects e.g., positions, departments, and employee data.
- Workforce Structure: Defining organizational units, reporting hierarchies, and positions.
- Data Models: Understanding and configuring data models within Employee Central.

Day 3: Advanced Features and Integration

- Data Management: Importing data, ensuring data consistency, and integrating with other systems.
- Global Integration: Payroll, benefits, localization, and compliance requirements.

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- Workflows and Approvals: Configuring approval processes and managing time-related tasks.
- Recruiting Integration: An overview of the Recruiting module and its integration with Employee Central for a seamless hiring experience.

Day 4: Self-Service ESS and Manager Self-Service MSS

- Employee Self-Service ESS: Setting up portals for leave requests, personal data updates, and time tracking.
- Manager Self-Service MSS: Configuring dashboards for performance reviews and team management.
- Mobile Access: Utilizing mobile features for ESS/MSS functions.
- Talent Management Integration: Integrating Employee Central with Talent Management for performance, learning, and career development.
- Onboarding Integration: Connecting with the Onboarding module to streamline new hire experiences.

Day 5: Reporting, Analytics, and Latest Updates

- Reporting and Analytics: Using built-in tools to create HR reports and dashboards.
- Integration with Other Modules: Connecting Employee Central with Talent Management, Recruiting, Payroll, and Onboarding for a unified HR ecosystem.
- New Features: Overview of recent updates, AI enhancements, and employee experience improvements.

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