

Financial Accounting Professional Certificate

Manama

4 - 8 January 2026

UK Training

PARTNER



Financial Accounting Professional Certificate

Code: FA28 From: 4 - 8 January 2026 City: Manama Fees: 3700 Pound

Introduction

Accounting and finance are the cornerstones of any successful organization. Whether you're looking to refine your advanced financial accounting skills or earn a certificate in financial accounting, this course offers the essential tools and techniques to elevate your understanding and practice of finance. From accounts payable and cash management to budgeting and financial reporting, we cover the best practices that will make your work more efficient and impactful. In addition, we delve into the behavioral concepts that influence daily finance and accounting operations, giving you a holistic approach to improving your organization's financial management.

This course will help you master financial accounting principles and practices, leverage Excel for financial reporting, and apply the most effective techniques to manage core accounting functions. You'll gain hands-on experience in advanced financial analysis and develop practical skills that will enhance your ability to create value in your finance roles.

Course Objectives

By the end of this course, participants will be able to:

- Identify key components of a financial and accounting vision and align them with organizational goals.
- Evaluate and improve accounts payable processes and optimize cash flow management.
- Implement best practices in receivables, inventory, and cash management, enhancing operational efficiency.
- Assess and enhance the budgeting process, ensuring alignment with company objectives and improving financial forecasting.
- Apply advanced Excel techniques for financial reporting and analysis, streamlining accounting operations.
- Understand and apply behavioral concepts that improve day-to-day financial and accounting processes.

Course Outlines

Day 1: The Importance of Best Practices in Accounting and Finance

- Effectiveness vs. Efficiency in financial management.
- Functions of management in accounting and finance.
- Creating a vision and mission for finance and accounting in the organization.
- Customer service survey and its relevance to financial operations.
- The Accounting Cycle and key financial statements:
 - Income Statement.
 - Balance Sheet.
 - Cash Flow Statement.

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a gold pawn behind it. The text 'UK Training PARTNER' is overlaid on the right side of the board.

UK Training
PARTNER

Day 2: Best Practices in Accounts Payable AP, Accounts Receivable AR, Inventory, and Cash Management

- Accounts Payable Life Cycle: Identifying inefficiencies and areas for improvement.
- The choice between centralized vs. decentralized AP systems.
- Supplier Portals and Electronic Expense Reporting.
- Accounts Receivable Life Cycle and best practices in credit management and collections.
- Managing Inventory: Costing, valuation, and best practices.
- Cash Management: Optimizing cash flow, accelerating collections, and managing disbursements.

Day 3: Fixed Assets Management and Budgeting

- Fixed Assets Life Cycle: Capitalization vs. expensing.
- Tracking and managing Fixed Assets for accurate financial reporting.
- Best practices in budgeting: Techniques for efficient budget creation and cost control.
- Tips for creating efficiencies in the budgeting process.

Day 4: Reporting Best Practices Using MS Excel

- Consolidating and validating financial data for accuracy.
- Using Pivot Tables to analyze and report financial data efficiently.
- Automating periodic reports and performing reconciliations with ease.
- Bank statement reconciliation, payroll reporting, and AP reporting using Excel.
- Budget reporting and invoice analysis techniques.
- Enhancing policies and procedures manuals for improved operational efficiency.

Day 5: Behavioral Concepts for Enhancing Finance and Accounting Operations

- Developing a new set of skills for effective finance and accounting management.
- Implementing a clean desk policy and its impact on productivity.
- Identifying peak performance times and optimizing team output.
- Conducting successful meetings and improving communication skills.
- Establishing review and authorization matrices for financial decision-making.
- Implementing cross-training and backup strategies within the finance team.

Why Attend this Course: Wins & Losses!

This course provides a unique opportunity to enhance your financial management skills by focusing on practical, high-impact areas of accounting and finance. Here's why you should attend:

- Master the basics and advanced techniques of financial accounting, from accounts payable to budgeting.
- Learn best practices for improving accounts receivable, inventory management, and cash management, all essential for operational success.
- Gain proficiency in using Excel for financial reporting and analysis, boosting your efficiency and productivity.
- Improve your budgeting processes and develop strategies to optimize cost management and financial forecasting.
- Learn key behavioral skills for managing and leading finance and accounting teams effectively.
- Receive a certificate in financial accounting to enhance your career prospects and professional growth in the accounting field.

A graphic of a chessboard with several chess pieces, including a king, queen, and pawns, arranged on the board. The pieces are gold and silver.

UK Training
PARTNER

Conclusion

Whether you're a novice looking to improve your financial accounting skills or a seasoned professional aiming to refine your expertise, this course will provide you with the knowledge and tools you need to succeed. You'll enhance your ability to manage financial statements, budgets, and cash flow, while also strengthening your skills in advanced financial analysis and Excel reporting.

Enroll today and start your journey toward mastering advanced financial accounting principles and practices that will make a significant impact on your career and organization's financial success.

Blackbird Training Cities

Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



Salzburg (Austria)



Florence (Italy)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



Blackbird Training Cities

USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

ASIA



Baku (Azerbaijan)
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)
(Kuwait)



Phuket (Thailand)



Shanghai (China)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City



Seoul (South Korea)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training
PARTNER

Blackbird Training Cities

AFRICA



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



Blackbird Training Clients

 MANNAI CORPORATION MANNAI Trading Company WLL, Qatar	 GAC UNE FILIALE D' EGA Alumina Corporation Guinea	 Booking.com Booking.com Netherlands	 OXFAM Oxfam GB International Organization, Yemen	 Capital Markets Authority Kuwait
 WS Waltersmith Petroman Oil Limited Nigeria	 QNB Qatar National Bank (QNB), Qatar	 مؤسسة قطر Qatar Foundation, Qatar	 AFRICAN UNION ADVISORY BOARD ON CORRUPTION , Tanzania	 KFAS مؤسسة الكويت للتقدم العلمي Kuwait Foundation for the Advancement of Sciences KFAS Kuwait
 Reserve Bank of Malawi Malawi	 Central Bank of Nigeria Nigeria	 Ministry of Interior Kingdom of Saudi Arabia Ministry of Interior, KSA	 Mabruk Oil Company Libya	 الشركة السعودية للكهرباء Saudi Electricity Company Saudi Electricity Company, KSA
 BPKH Badan Pengelola Keuangan Haji BADAN PENGELOLA KEUANGAN Haji, Indonesia	 NATO Italy	 eni ENI CORPORATE UNIVERSITY, Italy	 بنك الخليج GULF BANK Gulf Bank Kuwait	 المؤسسة العامة للتأمينات الاجتماعية General Organization for Social Insurance General Organization for Social Insurance KSA
 Defence Space Administration Nigeria	 مجموعة الصناعات الوطنية (القطرية) National Industries Group (Holding), Kuwait	 مؤسسة حمد الطبية Hamad Medical Corporation Hamad Medical Corporation, Qatar	 UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT USAID Pakistan	 STC الاتصالات السعودية STC Solutions, KSA
 North Oil Company North Oil company,	 EKO EKO Electricity	 OMAN BROADBAND العمانية للإنطاق العريض Oman Broadband	 UNITED NATIONS UN.	 هيئة تنظيم الكهرباء - عمان AUTHORITY FOR ELECTRICITY REGULATION, OMAN Authority for

UK Training
PARTNER

Blackbird Training Categories

Management & Admin

Entertainment & Leisure
Professional Skills
Finance, Accounting, Budgeting
Media & Public Relations
Project Management
Human Resources
Audit & Quality Assurance
Marketing, Sales, Customer Service
Secretary & Admin
Supply Chain & Logistics
Management & Leadership
Agile and Elevation

Technical Courses

Artificial Intelligence (AI)
Hospital Management
Public Sector
Special Workshops
Oil & Gas Engineering
Telecom Engineering
IT & IT Engineering
Health & Safety
Law and Contract Management
Customs & Safety
Aviation
C-Suite Training



 International House 185 Tower Bridge
Road London SE1 2UF United Kingdom

 +44 7401 1773 35
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training
PARTNER

