

Comprehensive Legal Affairs Management

Dubai (UAE)

4 - 15 August 2024

UK Traininig

PARTNER



Comprehensive Legal Affairs Management

Code: LD28 From: 4 - 15 August 2024 City: Dubai (UAE) Fees: 7900 Pound

Introduction:

This in-depth 10-day training course is designed to provide participants with a comprehensive understanding of legal affairs management. The course covers various aspects of legal management, offering detailed insights into best practices, strategies, and tools essential for handling legal issues within an organization.

Course Objectives:

- To understand the fundamentals of legal affairs management.
- To develop skills for managing legal risks and compliance.
- To learn effective contract management techniques.
- To explore strategies for dispute resolution and litigation management.
- To enhance knowledge of corporate governance and regulatory frameworks.

Course Outlines:

Day 1:

1. Overview of Legal Affairs Management
2. Understanding Legal Frameworks and Systems
3. Key Legal Concepts and Terminologies
4. Legal Compliance and Regulatory Requirements
5. Role and Responsibilities of Legal Managers

Day 2:

1. Introduction to Risk Management in Legal Affairs
2. Identifying and Assessing Legal Risks
3. Implementing Risk Mitigation Strategies
4. Developing Compliance Programs
5. Monitoring and Auditing Legal Compliance

Day 3:

1. Advanced Risk Management Techniques
2. Legal Risk Management Tools
3. Case Studies in Legal Risk Management
4. Crisis Management and Legal Affairs
5. Ensuring Organizational Resilience

Day 4:

1. Contract Law Fundamentals



2. Drafting and Negotiating Contracts
3. Contract Management Best Practices
4. Contract Dispute Resolution
5. Ensuring Contractual Compliance

Day 5:

1. Advanced Contract Management
2. Managing International Contracts
3. Contract Lifecycle Management
4. Contract Auditing and Monitoring
5. Technology in Contract Management

Day 6:

1. Introduction to Litigation Management
2. Dispute Resolution Techniques
3. Managing External Legal Counsel
4. Alternative Dispute Resolution ADR Methods
5. Litigation Risk Assessment and Management

Day 7:

1. Advanced Litigation Management
2. Litigation Strategy Development
3. Case Management and Documentation
4. Court Procedures and Protocols
5. Post-Litigation Processes

Day 8:

1. Corporate Governance Principles
2. Legal Aspects of Corporate Governance
3. Regulatory Compliance and Reporting
4. Ethics and Legal Professionalism
5. Corporate Social Responsibility and Legal Affairs

Day 9:

1. Advanced Corporate Governance
2. Governance Risk Management
3. Board of Directors' Legal Responsibilities
4. Shareholder Rights and Protections
5. Corporate Governance Best Practices

Day 10:

1. Emerging Trends in Legal Affairs Management
2. Legal Technology and Innovation
3. Future of Legal Services



4. Continuous Improvement in Legal Management
5. Course Review and Q&A Session



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