

Certified Collection Management Professional (CCMP)

*London (UK)*

*14 - 18 July 2025*

UK Training

**PARTNER**



## Certified Collection Management Professional (CCMP)

Code: LM28 From: 14 - 18 July 2025 City: London (UK) Fees: 4700 Pound

### Introduction

The Certified Collection Management Professional CCMP course is designed to provide participants with a comprehensive understanding of modern collection management practices. This course will equip participants with the knowledge and skills required to effectively manage collections in diverse organizational settings. Through a combination of theoretical concepts, practical exercises, and case studies, participants will gain insights into the latest advancements in collection management and develop strategies to enhance their proficiency in this field.

### Objectives

- Understand the fundamental principles of collection management and its significance in various sectors.
- Explore the latest trends and advancements in collection management practices.
- Develop a comprehensive understanding of collection development, acquisition, and accessioning processes.
- Learn effective documentation and cataloging techniques to ensure accurate and accessible collections.
- Gain insights into preservation and conservation strategies for different types of collections.
- Familiarize yourself with ethical considerations and legal frameworks relevant to collection management.
- Develop skills to efficiently manage collection-related resources, including budgeting and resource allocation.
- Enhance your knowledge of collection assessment, evaluation, and interpretation techniques.
- Learn about emerging technologies and their impact on collection management.
- Gain practical strategies for engaging with diverse audiences and promoting public access to collections.

### Course Outline

#### Day 1

##### Introduction to Collection Management

- Importance and scope of collection management
- Historical overview of collection management practices
- Changing landscape of collection management in the digital age
- Key challenges and opportunities in collection management

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## Day 2

### Collection Development and Accessioning

- Collection development policies and procedures
- Selection criteria and acquisition strategies
- Accessioning and deaccessioning processes
- Legal and ethical considerations in collection development

## Day 3

### Documentation and Cataloging

- Fundamentals of documentation and cataloging
- Metadata standards and controlled vocabularies
- Digital asset management systems
- Cataloging best practices and quality control

## Day 4

### Preservation and Conservation

- Preservation planning and risk assessment
- Preventive conservation strategies
- Conservation treatment and restoration techniques
- Environmental control and collection security

## Day 5

### Collection Assessment, Interpretation, and Outreach

- Collection assessment methodologies
- Collection evaluation and performance indicators
- Interpretation strategies for diverse audiences
- Promoting public access and community engagement



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