

## Train of Trainers (TOT)

*Casablanca (Morocco)*

*16 - 20 September 2024*

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## Train of Trainers (TOT)

Code: PS28 From: 16 - 20 September 2024 City: Casablanca (Morocco) Fees: 3700 Pound

### Introduction

The Train of Trainers TOT course is designed to equip participants with the most advanced and modern techniques in training facilitation. This comprehensive program is specifically tailored for trainers who aspire to enhance their skills, knowledge, and confidence to deliver effective training sessions. Through a combination of theoretical frameworks, practical exercises, and interactive discussions, participants will gain the necessary tools and strategies to become dynamic and impactful trainers.

### Objectives

- Understand the role and responsibilities of a trainer in a dynamic learning environment.
- Explore the latest trends and best practices in training facilitation.
- Apply adult learning principles and learner-centered approaches to engage and motivate participants.
- Develop effective training materials and resources to optimize learning outcomes.
- Utilize innovative training techniques and technologies to enhance participant engagement.
- Cultivate strong communication and presentation skills to deliver impactful training sessions.
- Manage challenging training situations and adapt to diverse learner needs.
- Foster a positive and inclusive learning environment that promotes active participation.
- Evaluate training effectiveness and continuously improve training delivery.

### Course Outline

#### Day 1

##### Introduction to Effective Training Facilitation

- Role and competencies of a trainer
- Understanding adult learning principles
- Creating a positive learning environment
- Establishing learning objectives

#### Day 2

##### Designing Engaging Training Programs

- Needs assessment and training gap analysis
- Designing training materials and resources
- Incorporating interactive training techniques

A graphic of a chessboard with several pieces (a king, a queen, a rook, and a pawn) on it. The text 'UK Training PARTNER' is overlaid on the board. The word 'PARTNER' is in a large, bold, black font, and 'UK Training' is in a smaller, black font above it.

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- Selecting appropriate training methodologies

### Day 3

#### Dynamic Presentation Skills

- Enhancing verbal and non-verbal communication
- Using visual aids effectively
- Managing presentation anxiety
- Facilitating discussions and group activities

### Day 4

#### Leveraging Technology for Training Success

- Incorporating e-learning and blended learning approaches
- Utilizing multimedia tools and platforms
- Gamification and interactive technologies
- Virtual and remote training delivery

### Day 5

#### Empowering Participants and Continuous Improvement

- Active learning techniques and participant engagement strategies
- Addressing challenging training situations
- Evaluation and feedback mechanisms
- Creating a personal development plan as a trainer

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The image shows a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a silver knight behind it. The board is set against a background of concentric circles.