

## Safety/Occurrence Investigation

*Amman (Jordan)*

*8 - 12 December 2024*

UK Traininig

# PARTNER



## Safety/Occurrence Investigation

Code: AV28 From: 8 - 12 December 2024 City: Amman (Jordan) Fees: 4000 Pound

### Introduction

Welcome to the Safety/Occurrence Investigation Course, a comprehensive training designed to equip professionals with the essential skills for conducting effective safety investigations and handling occurrences across various industries. By mastering the safety investigation process, you will gain the expertise to identify causes, analyze incidents, and develop preventive strategies, ultimately enhancing safety performance and reducing risks.

### Course Objectives

- **Understand the Importance of Safety/Occurrence Investigations:** Learn the critical role of safety investigation in improving workplace safety, preventing accidents, and ensuring compliance with industry standards and legal requirements. Effective safety investigation training empowers organizations to reduce incidents and improve their occurrence policy.
- **Learn Fundamental Concepts and Principles:** Grasp the definition of an investigation and familiarize yourself with key concepts, including safety occurrence reporting, legal frameworks, and industry-specific safety tips. This section covers foundational knowledge, enabling participants to understand the investigation meaning and the safety planning required for comprehensive investigations.
- **Master Investigation Techniques and Methodologies:** Gain proficiency in investigation techniques such as evidence collection, witness interviews, and data analysis. You'll explore best practices for conducting thorough investigations and preparing professional investigation reports that document key findings and recommendations.
- **Explore Root Cause Analysis:** Understand and apply root cause analysis to pinpoint underlying causes of incidents. This critical component of the safety investigation process will allow you to address both immediate causes and systemic issues, preventing future occurrences.
- **Enhance Critical Thinking and Problem-Solving Skills:** Sharpen your analytical skills to evaluate evidence, identify trends, and generate actionable insights. Investigation services rely on these abilities to create effective safety recommendations.
- **Conduct Effective Interviews:** Learn interview techniques that ensure you gather accurate and relevant information from witnesses and stakeholders. Proper interviews are vital for building a robust investigation.
- **Develop Comprehensive Investigation Reports:** Master the structure and content of a professional investigation report. Participants will learn to document findings and formulate recommendations that support continuous improvement and adherence to safety occurrence policies.

### Course Outlines

#### Day 1: Introduction to Safety/Occurrence Investigations:

- Overview of the safety investigation process and its importance.
- Exploring the benefits of conducting investigations to improve safety.
- Understanding legal and regulatory frameworks affecting safety occurrence reporting.

#### Day 2: Key Concepts and Terminology in Safety Investigations:



- Defining key terms such as occurrence and investigation meaning.
- Safety planning for investigations: effective preparation and planning techniques.
- Techniques for evidence collection and preservation to ensure integrity in the investigation.

### Day 3: Interview Techniques and Skills:

- Best practices for conducting interviews during safety investigations.
- Analyzing data and evidence to draw meaningful conclusions.
- Introduction to root cause analysis and its role in the safety investigation process.

### Day 4: Advanced Root Cause Analysis Techniques:

- Delve deeper into advanced methodologies for root cause identification.
- Explore the influence of human factors in safety investigations and how to mitigate them.
- Case studies and practical exercises to apply learned concepts in real-world scenarios.

### Day 5: Report Writing and Documentation:

- Crafting detailed and clear investigation reports that highlight findings and propose preventive measures.
- Developing actionable recommendations for enhancing safety and preventing recurrence of incidents.
- Lessons learned: Leveraging insights for continuous improvement and refinement of the occurrence policy.

### Conclusion

This course offers participants the opportunity to not only understand the definition of an investigation but also to develop the skills needed to apply that knowledge in practical, real-world situations. By the end of this training, you will have a solid grasp of safety investigation techniques, be adept at conducting thorough investigations, and be equipped to prepare professional investigation reports that drive safety improvements in your organization.

Take the next step in your career with our safety investigation training and become a key player in enhancing workplace safety.



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