

General management of procurement & budget analysis

Prague (Czech)

6 - 10 January 2025

UK Training

PARTNER



General management of procurement & budget analysis

Code: SC28 From: 6 - 10 January 2025 City: Prague (Czech) Fees: 4400 Pound

Introduction

This course aims to enhance the skills of procurement professionals and senior buyers within organizations. Advanced negotiation and purchasing techniques, business continuity, and emergency planning for procurement are discussed and practiced through simulations. The course explores the strategic importance of procurement departments using concepts and ideas to increase the effectiveness of the procurement department and consequently reduce costs throughout the supply chain.

Objectives

- Review important procurement strategies.
- Provide concepts of activity-based cost estimation.
- Learn the necessary skills for good supplier relationships.
- Study business continuity and emergency planning for procurement.
- Learn how to plan for successful negotiations.
- Evaluate the strengths and weaknesses of suppliers.

Course Outlines

Day 1: Procurement Performance

- Introduction to purchasing and its contribution to the organization.
- Supply chain and its impact.
- External environmental influences.
- Purchasing organizations.
- Purchasing cycle.
- Purchasing systems.
- Critical sourcing strategies.
- Category breakdown process.

Day 2: Supplier Relationship

- Transforming supplier relationships.
- Specifications.
- Working with end-users.
- Appropriate supplier methodologies.
- Total cost approach.
- Defining the organization's mission in building supplier relationships.
- How to be a good customer.
- Communication, trust, and credibility as key elements.

UK Training

PARTNER



- Reducing the supplier base.

Day 3: Advanced Negotiation Skills

- Avoiding confrontational negotiations.
- Developing effective listening skills.
- Negotiating with an angry person.
- Dealing with backdoor selling.
- Powerful phrases used by buyers.
- Understanding the other negotiator's power.
- Negotiating on pressure points.
- Negotiating with an untrustworthy counterpart.
- Negotiation tactics and countermeasures.
- Leadership skills for procurement employees.

Day 4: Verbal, Non-Verbal, and Written Communication Techniques

- Communication methods that lead to more productive work and reduced effort.
- Open communication and interaction build trust.
- Identifying interaction methods between individuals.
- Recognizing responses and perceptions to change.
- Analyzing and preparing for human reactions to change.

Day 5: Budgeting from a Strategic Perspective for Procurement Management

- Formulating the company's strategy.
- Analyzing the company's internal and external environment using SWOT analysis.
- Translating the company's strategy into a strategy map and balanced scorecard.
- Strategic objectives and their role in formulating long-term company goals.
- Tactical objectives and their role in formulating short-term company goals.
- The relationship between budgets, company strategy, and long and short-term company goals.
- The role of the budget committee.
- Basic guidelines for building the budget.

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a pawn) on it, set against a background of concentric circles. The text 'UK Training' is positioned above the word 'PARTNER' which is in a large, bold, black font.

UK Training
PARTNER

Blackbird Training Cities

Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)
(Netherlands)



Podgorica (Montenegro)



Batumi (Georgia)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



Blackbird Training Cities

USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

Africa



Baku (Azerbaijan)
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney (Australia)



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Pulau Ujong (Singapore)



Jakarta (Indonesia)



Amman (Jordan)



Beirut (Lebanon)

UK Training
PARTNER

Blackbird Training Cities

Asia



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



Blackbird Training Clients



UK Training
PARTNER

Blackbird Training Categories

Management & Admin

Professional Skills
Finance, Accounting, Budgeting
Media & Public Relations
Project Management
Human Resources
Audit & Quality Assurance
Marketing, Sales, Customer Service
Secretary & Admin
Supply Chain & Logistics
Management & Leadership
Agile and Elevation

Technical Courses

Hospital Management
Public Sector
Special Workshops
Oil & Gas Engineering
Telecom Engineering
IT & IT Engineering
Health & Safety
Law and Contract Management
Customs & Safety
Aviation
C-Suite Training



International House 185 Tower Bridge
Road London SE1 2UF United Kingdom



+44 7401 1773 35
+44 7480 775526



Sales@blackbird-training.com



www.blackbird-training.com

UK Training
PARTNER

