

## Advanced Internal Audit

*Casablanca (Morocco)*

*25 November - 6 December 2024*

UK Training

**PARTNER**



## Advanced Internal Audit

Code: QM28 From: 25 November - 6 December 2024 City: Casablanca (Morocco) Fees: 5600 Pound

### Introduction

An ineffective audit can mean severe consequences; resulting in process failure, customer dissatisfaction, and regulatory noncompliance. You can optimize your auditing skills per the internationally recognized ISO 19011, Guidelines for Auditing Management Systems standard.

### Course Objective

- Gain the confidence to prepare, conduct, and follow up on audit activities.
- Be able to write factual audit reports and suggest corrective actions.
- Understand the guidelines of management system auditing according to ISO 19011.
- Develop professionally.

### Course Outlines

#### Day 1: Management systems overview

- Guidelines for Auditing Management Systems ISO 19011.
- Auditing terms and definitions.
- Process for auditing.
- Audit responsibilities.
- Audit evidence and program.
- Audit scope, objectives, and criteria.
- Principles of auditing.
- Typical audit activities.

#### Planning & Initiating

- Planning the audit.
- Initiating the audit.
- Document review.
- Auditing programming.
- Audit plan and sampling.
- Audit work documents.

#### Day 2: Execute the Audit

- Opening meeting.
- Communication.
- attributes and question types.

A graphic of a chessboard with several chess pieces (a king, a pawn, and a knight) on it. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

- Verifying information and recording evidence.
- Internal audit video.
- Nonconformities.
- Simulated internal audit.
- Documenting nonconformities.
- Preparing audit conclusions and the closing meeting.

### Reporting

- Report an audit.
- Typical audit report contents.

### Day 3: Defining and Developing the Internal Audit Process and Establishing Roles within the Internal Audit Department

- Defining and developing the internal audit process and establishing the roles within the internal audit department.
- Defining, developing, and implementing an Internal Audit Function.
- Defining the distinctions and responsibilities between Internal and External Auditors.
- Identifying the Internal Audit Staff Positions.
- Developing the Audit Committee Charter for a Board of Directors.
- Review of Statements on International Auditing Standards Update and General Auditing Practice Issues.
- Identifying Internal Audit Staffing Requirements.

### Day 4: Examining & Understanding the Differences Between Various Types of Audits, Including Risk Factors

- Examining & Understanding the Differences between Various Types of Audits, including Risk Factors.
- Operational Audits.
- Financial Audits.
- Compliance Audits.
- Fraud and Forensic Audits.
- Information Systems Audits.
- Review of Current Year U.S. Audit Risk Alerts.

### Day 5: Selecting, Planning, and Conducting Internal Audit Examinations

- Selecting, Procedural Planning & Commencing Internal Audit Examinations.
- Developing Streamlined Processes for Conducting Internal Audit Examinations.
- Identifying Effective Audit Programs for the Various Types of Audits.
- Evaluating and Selecting Internal Audit Methodologies.
- Notifying the Internal Auditee and Supervisors of the Internal Audit Examination and Promoting Cooperation and Assistance in Achieving Common Goals.
- Evaluating Internal Controls Systems and Accessing Network and Computer Files and Folders.
- Effecting Changes to an In-Process Internal Audit Examination.

### Day 6: Internal Audit Leadership

- Effective leadership.

The logo for UK Training Partner features the text 'UK Training' in a small, black sans-serif font above the word 'PARTNER' in a large, bold, black sans-serif font. The text is positioned over a background of a chessboard with several chess pieces (a king, a queen, and a pawn) and a circular ripple effect.

- The importance of steady management.
- Qualities of an effective internal audit leader.
- A reminder of leadership and management theory.
- The inspirational internal audit leader.
- Large versus small internal audit teams.
- The mission statement and definition of internal auditing.
- Relevant attribute and performance standards.
- Challenges all internal audit leaders face.
- Resolving common challenges.

### Day 7: Effective Internal Audit Planning

- Determining risk maturity.
- Designing the risk-based assurance universe.
- Developing an effective internal audit strategy.
- How you develop your universe and strategy.
- Coordination with other assurance providers.
- Advantages and disadvantages of working with other assurance providers.
- Determining the annual or six-monthly internal audit plan.
- Delivering the plan and working in an agile way.
- Discussion: Good practice planning.
- Internal audit delivery today and building team capability for tomorrow.

### Day 8: Getting Maximum Impact from our Internal Audit Resources

- Securing the necessary internal audit resources.
- Managing internal audit resources.
- Dealing with the dispersed team.
- Ensuring an effective internal audit engagement process.
- Maximizing efficiency.
- Managing co-sourcing and contractors.
- In-house versus outsourced contractors.
- Risk management in the internal audit function.
- Risk identification and management for internal audit.

### Day 9: Stakeholder Relationship Management

- Perceptions of internal audit.
- Stakeholder analysis.
- Effective stakeholder relations.
- Marketing internal audit.
- Internal audit's product mix.
- Best practice stakeholder management.
- Effective reporting and recommendations.
- Conflict management, negotiation, and persuasion.
- Networking.
- Conflict and solutions.

### Day 10: Insight, Added Value and Quality Assurance

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a pawn) on it, set against a background of concentric circles. The text 'UK Training PARTNER' is overlaid on the right side of the board.

UK Training  
**PARTNER**

- What is insight?
- Delivering insight and impact.
- Enhancing and protecting organizational value.
- Adding value through assurance and consulting.
- The power and perils of advisory work.
- The quality assurance and improvement program.
- Internal assessments.
- External assessments.
- Elements of the improvement program.

UK Training  
**PARTNER**



## Blackbird Training Cities

### Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)  
(Netherlands)



Podgorica (Montenegro)



Batumi (Georgia)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



## Blackbird Training Cities

### USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

### Africa



Baku (Azerbaijan)  
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney (Australia)



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Pulau Ujong (Singapore)



Jakarta (Indonesia)



Amman (Jordan)



Beirut (Lebanon)

UK Training  
**PARTNER**

## Blackbird Training Cities

### Asia



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)





## Blackbird Training Clients



UK Training  
**PARTNER**

## Blackbird Training Categories

### Management & Admin

Professional Skills  
Finance, Accounting, Budgeting  
Media & Public Relations  
Project Management  
Human Resources  
Audit & Quality Assurance  
Marketing, Sales, Customer Service  
Secretary & Admin  
Supply Chain & Logistics  
Management & Leadership  
Agile and Elevation

### Technical Courses

Hospital Management  
Public Sector  
Special Workshops  
Oil & Gas Engineering  
Telecom Engineering  
IT & IT Engineering  
Health & Safety  
Law and Contract Management  
Customs & Safety  
Aviation  
C-Suite Training



 International House 185 Tower Bridge  
Road London SE1 2UF United Kingdom

 +44 7401 1773 35  
+44 7480 775526

 [Sales@blackbird-training.com](mailto:Sales@blackbird-training.com)

 [www.blackbird-training.com](http://www.blackbird-training.com)

UK Training  
**PARTNER**

