BLACKBIRD FOR TRAINING

Hospital Management and Administration (MHA)

18 – 22 October 2027
Kuala Lumpur (Malaysia)



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Ref: 321685_143278 **Date:** 18 – 22 October 2027 **Location:** Kuala Lumpur (Malaysia) **Fees:** 4900 GBP

Introduction

This Hospitality and Hospital Management Course is meticulously designed to equip participants with the essential skills and knowledge needed for effective hospital administration and hospital facility management. The program explores the core principles of hospitality management, delves into hospital administration meaning, and highlights the responsibilities of hospital administrators in managing healthcare systems efficiently. Participants will develop a comprehensive understanding of organizational dynamics, leadership, time management, and operational excellence in healthcare settings.

This training course is ideal for aspiring and current hospital administrators, supervisors, and department managers seeking to excel in their roles and earn hospitality management certification to solidify their credentials in this globally relevant field.

Course Objectives

By the end of this course, participants will be able to:

- Comprehend the fundamental concepts of hospitality management, including its definition, scope, and significance in healthcare settings.
- Understand the roles and responsibilities of hospital administrators and hospital facility managers.
- Gain expertise in hospital administration meaning and best practices in operational management.
- Learn strategies to enhance hospitality manager duties, such as leadership and motivation in multicultural healthcare environments.
- Explore hospitality management course topics, including staff management, resource allocation, and service optimization.
- Develop critical skills for managing time, hospital departments, outpatient services, and disaster response.
- Acquire practical insights into global hospitality management standards and practices.



Course Outlines

Day 1: Management & Organizations

- Introduction to hospitality management meaning and its role in healthcare.
- Defining healthcare organizations and their structures.
- Understanding what makes a professional hospital administrator.
- Exploring the ethical aspects of hospital administration meaning.
- Managerial functions in hospital organizations.
- Practical planning techniques: The 6-step model.
  Note: Hospital visits will be arranged by BlackBird Training, including transportation and scheduling.

Day 2: Management, Motivation & Leadership

- Defining leadership in hospital environments.
- Differences between managers and leaders in hospitality management.
- The 6 levels of leadership for hospital administrators.
- Characteristics of successful hospitality managers.
- Building a personal action plan for leadership excellence.
- Best practices for motivating a diverse workforce in healthcare systems.

Day 3: Time Management Challenges & Assessment

- Importance of time management in hospitality management.
- Addressing common challenges faced in hospital settings.
- Identifying major time wasters and mitigating their impact.
- Conducting time management assessments to improve efficiency.

Day 4: Management in Hospitals

- Challenges and opportunities in modern hospitality management.
- Administration of hospital services, outpatient departments, and specialty wards.
- Managing nursing services and operational theaters.
- Hospital facility management essentials, including nutrition, pharmacy, and lab operations.
- Efficient records management for healthcare settings.

Day 5: Hospital Management and Private Practice

- Role of hospitals in promoting public health.
- Managing reproductive and child health services.
- Establishing and enhancing referral systems.
- Effective hospital administration during disasters and emergencies.



Why Attend this Course? Wins & Losses!

- Gain a solid foundation in hospitality management certification and its practical application in healthcare.
- Elevate your understanding of hospitality management definition and its relevance to hospital operations.
- Master the skills required for hospitality manager duties and hospital administration.
- Develop advanced time management and leadership capabilities tailored to hospital settings.
- Enhance your ability to manage healthcare resources and staff effectively.
- Earn a globally recognized hospital management course certificate to boost your professional profile.

Conclusion

This Hospitality and Hospital Management Course is your gateway to a fulfilling career in hospital administration. With a blend of theoretical insights and practical strategies, participants will acquire the tools needed to excel in hospitality management and advance their careers as competent hospital administrators.

Embark on this journey to redefine your understanding of what is hospitality management and its transformative impact on healthcare systems. Enroll now to unlock new opportunities and gain a competitive edge in the dynamic field of hospitality management.

