

Monitoring & Evaluation for Contracts Implementation
and Project Closure

Brussels (Belgium)

30 June - 4 July 2025

UK Training

PARTNER



Monitoring & Evaluation for Contracts Implementation and Project Closure

Code: PM28 From: 30 June - 4 July 2025 City: Brussels (Belgium) Fees: 4400 Pound

Introduction

Project monitoring and evaluation M&E is the very cornerstone of reporting requirements under many projects being implemented across the globe. Consistent and quality reports require that M&E systems are strengthened to sufficient levels that allow for a thorough analysis of findings, cross learning, and measuring the impact of project interventions.

Course Objectives

- Develop an understanding of the characteristics of an effective M&E system.
- Explore how to design and manage an effective M&E system.
- Identify national and firm projects and programmes to be implemented.
- Understand the importance of, and ensure the use of effective participatory methods.
- Design and implement a new or improved monitoring and evaluation system for Development projects.
- Develop evaluation questions that address stakeholders needs.
- Identify key success areas and performance indicators.

Course Outlines

Day 1: Introduction to M&E

- Overview of Project Management.
- Overview of Monitoring and evaluation M & E.
- The need and importance of M & E in development projects.
- M&E as a Component of the Project Planning & Implementation Process.

Day 2: Projects Stakeholders

- Community involvement in Projects monitoring.
- Stakeholder Analysis.
- Coordinating with national bodies, project steering committees, and project staff.

Day 3: Data collection, management and data quality

- Deciding Data Collection Strategies.
- Developing Data Collection Instruments.
- Monitoring Tools, Methods and Procedures.
- Evaluation Types process evaluation, impact evaluation.
- Designing and Implementing Development Project Evaluation.

A graphic of a chessboard with several chess pieces (a king, a pawn, and a knight) on it, set against a background of concentric circles. The text 'UK Training PARTNER' is overlaid on the right side of the chessboard.

UK Training
PARTNER

Day 4: Projects Evaluation

- Planning the Flow of Information.
- Dealing with multiple projects.
- Key Success Areas and Logic Models.
- Key Performance Indicators.
- Responding to Monitoring Results.
- Models of evaluation.
- Planning an evaluation.
- Tools for project control.
- Development Project Monitoring.
- Designing a Monitoring System.
- Techniques of project monitoring auditing.
- Evaluating project management systems and practices.
- Evaluating social and institutional change.
- Measuring results and impacts.
- Assessing economic, social and environmental impact.
- M&E Challenges.

Day 5: Structure and types of indicators

- Design a M&E framework.
- Monitoring the M&E framework.
- Communicating the M&E framework.
- Understanding the roles of key practitioners in the maintenance of the framework.
- Facilitate team performance improvements using assessment findings.
- Establish performance standards and monitoring systems - linking individual and organizational processes.

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a knight) positioned on it. The board is white and black, and the pieces are gold and silver. In the background, there are concentric white circles on a light gray background.

UK Training
PARTNER

Blackbird Training Cities

Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)
(Netherlands)



Podgorica (Montenegro)



Batumi (Georgia)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



Blackbird Training Cities

USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

Africa



Baku (Azerbaijan)
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney (Australia)



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Pulau Ujong (Singapore)



Jakarta (Indonesia)



Amman (Jordan)



Beirut (Lebanon)

UK Training
PARTNER

Blackbird Training Cities

Asia



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



Blackbird Training Clients



UK Training
PARTNER

Blackbird Training Categories

Management & Admin

Professional Skills
Finance, Accounting, Budgeting
Media & Public Relations
Project Management
Human Resources
Audit & Quality Assurance
Marketing, Sales, Customer Service
Secretary & Admin
Supply Chain & Logistics
Management & Leadership
Agile and Elevation

Technical Courses

Hospital Management
Public Sector
Special Workshops
Oil & Gas Engineering
Telecom Engineering
IT & IT Engineering
Health & Safety
Law and Contract Management
Customs & Safety
Aviation
C-Suite Training



International House 185 Tower Bridge
Road London SE1 2UF United Kingdom



+44 7401 1773 35
+44 7480 775526



Sales@blackbird-training.com



www.blackbird-training.com

UK Training

PARTNER

