

The New Project Manager

Geneva (Switzerland)

28 October - 1 November 2024

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The New Project Manager

Code: PM28 From: 28 October - 1 November 2024 City: Geneva (Switzerland) Fees: 4700 Pound

Introduction

This course will take participants through all aspects of project management and provides extended tools and techniques in managing projects. This course looks at the practical tasks, tools, techniques, and skills that need to be undertaken or applied to ensure a project happens as planned, results are achieved and the project is completed to specification, on time, and on budget.

Course Objectives of The New Project Manager

- Learn project management fundamentals
- Learn tools and techniques presented in a series of exercises
- Understand the role of the project manager
- Understand the key skills needed to ensure project success
- Learn and practice the newest project management techniques

The New Project Manager Course Outlines

Day 1

Project management concepts and definitions

- Project Management Institute PMI
- The PMBOK® Guide purpose and structure
- The role of the project manager
- Project manager competencies
- The project manager interaction levels
- Organizational influences and project life cycle

Day 2

The project team

- Network diagrams and critical path
- The project phases
- The project management process group
- Project initiating process group

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- Project planning process group
- Project executing process group
- Project monitoring & controlling process group
- Project closing process group

Day 3

Project information

- Project knowledge areas
- Project integration and project charter
- Developing the project management plan
- Change requests and change management
- Project scoping and scope baseline
- Work breakdown structure WBS
- Project schedule and schedule baseline
- Sequencing project activities
- Planning project resources and durations

Day 4

Project costing

- Budget determination and control
- Project and product quality assurance
- Quality analysis and control
- Acquiring the project team
- Developing the project team
- Leading and managing the project team
- Communication within the project
- Project performance reporting

Day 5

Project risks' identification

- Risks – qualitative and quantitative analysis
- Risk response planning
- Risk control
- Project procurements and contracts
- Project stakeholder management and engagement
- Project lessons learned
- Project closing and project documentation
- Course wrap up and reaping the fruits

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a knight) on it, set against a background of concentric circles. The text 'UK Training PARTNER' is overlaid on the right side of the board.

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