

Certified ISO 9001 Lead Auditor

*Kigali (Rwanda)*

*25 - 29 November 2024*

UK Training

**PARTNER**

## Certified ISO 9001 Lead Auditor

Code: QM28 From: 25 - 29 November 2024 City: Kigali (Rwanda) Fees: 3300 Pound

### Introduction

The ISO 9001 Lead Auditor training enables you to develop the necessary expertise to perform a Quality Management System QMS audit by applying widely recognized audit principles, procedures, and techniques. During this training course, you will acquire the knowledge and skills to plan and carry out internal and external audits in compliance with ISO 19011 and the certification process according to ISO/IEC 17021-1.

Based on practical exercises, you will be able to master the audit techniques and become competent to manage an audit program, audit team, communication with customers, and conflict resolution.

After acquiring the necessary expertise to perform this audit, you can sit for the exam and apply for a PECB Certified ISO 9001 Lead Auditor credential. By holding a PECB Lead Auditor Certificate, you will demonstrate that you have the capabilities and competencies to audit organizations based on best practices.

### Course Objectives of ISO 9001 Lead Auditor

- Understand the operations of a Quality Management System QMS based on ISO 9001.
- Acknowledge the correlation between ISO 9001 and other standards and regulatory frameworks.
- Understand the auditor's role to plan, lead, and follow up on a management system audit in accordance with ISO 19011.
- Learn how to lead an audit and audit team.
- Learn how to interpret the requirements of ISO 9001 in the context of a QMS audit.
- Acquire the competencies of an auditor to plan an audit, lead an audit, draft reports, and follow up on an audit in compliance with ISO 19011.

### Course outlines of ISO 9001 Lead Auditor

#### Day 1

##### Introduction to Quality Management Systems QMS and ISO 9001

- Course objectives and structure.
- Standards and regulatory frameworks.
- Certification process.
- Fundamental concepts and principles of quality management.
- Quality Management System QMS.

#### Day 2

The logo for UK Training Partner features the text 'UK Training' in a small, black sans-serif font above the word 'PARTNER' in a large, bold, black sans-serif font. The text is positioned over a graphic of a chessboard with several chess pieces (a king, a pawn, and a knight) in gold and silver, set against a background of concentric white circles.

### Audit principles, preparation, and launching of an audit

- Fundamental audit concepts and principles.
- Audit approach based on evidence and risk.
- Initiating the audit.
- Stage 1 audit.
- Preparing the stage 2 audit on-site audit.

### Day 3

#### On-site audit activities

- Stage 2 audit.
- Communication during the audit.
- Audit procedures.
- Creating audit test plans.
- Drafting audit findings and nonconformity reports.

### Day 4

#### Closing the audit

- Audit documentation and quality review.
- Closing the audit.
- Evaluation of action plans by the auditor.
- Beyond the initial audit.
- Managing an internal audit program.
- Competence, evaluation, and closing the training.

### Day 5

#### Certification Exam

#### Examination, ISO 9001 Lead Auditor

Duration: 3 hours. The exam covers the following competency domains:

- Domain 1; Fundamental principles and concepts of a Quality Management System QMS.
- Domain 2; Quality Management Systems QMS.
- Domain 3; Fundamental audit concepts and principles.
- Domain 4; Preparation of an ISO 9001 audit.
- Domain 5; Conducting an ISO 9001 audit.
- Domain 6; Closing an ISO 9001 audit.
- Domain 7; Managing an ISO 9001 audit programme.

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 International House 185 Tower Bridge  
Road London SE1 2UF United Kingdom

 +44 7401 1773 35  
+44 7480 775526

 [Sales@blackbird-training.com](mailto:Sales@blackbird-training.com)

 [www.blackbird-training.com](http://www.blackbird-training.com)

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