

# Monitoring & Evaluation for Contracts Implementation and Project Closure

*Paris (France)*

*7 - 11 July 2025*

UK Training

# PARTNER



# Monitoring & Evaluation for Contracts Implementation and Project Closure

Code: PM28 From: 7 - 11 July 2025 City: Paris (France) Fees: 4400 Pound

## Introduction

Project monitoring and evaluation M&E is the very cornerstone of reporting requirements under many projects being implemented across the globe. Consistent and quality reports require that M&E systems are strengthened to sufficient levels that allow for a thorough analysis of findings, cross learning, and measuring the impact of project interventions.

## Course Objectives

- Develop an understanding of the characteristics of an effective M&E system.
- Explore how to design and manage an effective M&E system.
- Identify national and firm projects and programmes to be implemented.
- Understand the importance of, and ensure the use of effective participatory methods.
- Design and implement a new or improved monitoring and evaluation system for Development projects.
- Develop evaluation questions that address stakeholders needs.
- Identify key success areas and performance indicators.

## Course Outlines

### Day 1: Introduction to M&E

- Overview of Project Management.
- Overview of Monitoring and evaluation M & E.
- The need and importance of M & E in development projects.
- M&E as a Component of the Project Planning & Implementation Process.

### Day 2: Projects Stakeholders

- Community involvement in Projects monitoring.
- Stakeholder Analysis.
- Coordinating with national bodies, project steering committees, and project staff.

### Day 3: Data collection, management and data quality

- Deciding Data Collection Strategies.
- Developing Data Collection Instruments.
- Monitoring Tools, Methods and Procedures.
- Evaluation Types process evaluation, impact evaluation.
- Designing and Implementing Development Project Evaluation.

UK Training

**PARTNER**



## Day 4: Projects Evaluation

- Planning the Flow of Information.
- Dealing with multiple projects.
- Key Success Areas and Logic Models.
- Key Performance Indicators.
- Responding to Monitoring Results.
- Models of evaluation.
- Planning an evaluation.
- Tools for project control.
- Development Project Monitoring.
- Designing a Monitoring System.
- Techniques of project monitoring auditing.
- Evaluating project management systems and practices.
- Evaluating social and institutional change.
- Measuring results and impacts.
- Assessing economic, social and environmental impact.
- M&E Challenges.

## Day 5: Structure and types of indicators

- Design a M&E framework.
- Monitoring the M&E framework.
- Communicating the M&E framework.
- Understanding the roles of key practitioners in the maintenance of the framework.
- Facilitate team performance improvements using assessment findings.
- Establish performance standards and monitoring systems - linking individual and organizational processes.

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a knight) on it, set against a background of concentric circles. The text 'UK Training PARTNER' is overlaid on the right side of the board.

UK Training  
**PARTNER**

## Blackbird Training Cities

### Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)  
(Netherlands)



Podgorica (Montenegro)



Batumi (Georgia)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



## Blackbird Training Cities

### USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

### Africa



Baku (Azerbaijan)  
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney (Australia)



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Pulau Ujong (Singapore)



Jakarta (Indonesia)



Amman (Jordan)



Beirut (Lebanon)

UK Training  
**PARTNER**

## Blackbird Training Cities

### Asia



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



## Blackbird Training Clients



UK Training  
**PARTNER**

## Blackbird Training Categories

### Management & Admin

Professional Skills  
Finance, Accounting, Budgeting  
Media & Public Relations  
Project Management  
Human Resources  
Audit & Quality Assurance  
Marketing, Sales, Customer Service  
Secretary & Admin  
Supply Chain & Logistics  
Management & Leadership  
Agile and Elevation

### Technical Courses

Hospital Management  
Public Sector  
Special Workshops  
Oil & Gas Engineering  
Telecom Engineering  
IT & IT Engineering  
Health & Safety  
Law and Contract Management  
Customs & Safety  
Aviation  
C-Suite Training



 International House 185 Tower Bridge  
Road London SE1 2UF United Kingdom

 +44 7401 1773 35  
+44 7480 775526

 [Sales@blackbird-training.com](mailto:Sales@blackbird-training.com)

 [www.blackbird-training.com](http://www.blackbird-training.com)

UK Training  
**PARTNER**

