

## The New Project Manager

*Los Angeles (USA) - Beverly Wilshire, A Four Seasons Hotel*

*16 - 20 September 2024*

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A photograph of chess pieces on a checkered board. In the foreground, a large gold king piece stands prominently. To its left is a silver pawn. Further back and to the left is another silver pawn. The background features concentric circles and a checkered pattern, suggesting a strategic or competitive theme.

## The New Project Manager

code: PM28 From: 16 - 20 September 2024 Venue: Los Angeles (USA) - Beverly Wilshire, A Four Seasons Hotel Fees: 5700 Pound

### Introduction

This course will take participants through all aspects of project management and provides extended tools and techniques in managing projects. This course looks at the practical tasks, tools, techniques, and skills that need to be undertaken or applied to ensure a project happens as planned, results are achieved and the project is completed to specification, on time, and on budget.

### Course Objectives of The New Project Manager

- Learn project management fundamentals
- Learn tools and techniques presented in a series of exercises
- Understand the role of the project manager
- Understand the key skills needed to ensure project success
- Learn and practice the newest project management techniques

### The New Project Manager Course Outlines

#### Day 1

##### Project management concepts and definitions

- Project Management Institute PMI
- The PMBOK® Guide purpose and structure
- The role of the project manager
- Project manager competencies
- The project manager interaction levels
- Organizational influences and project life cycle

#### Day 2

##### The project team

- Network diagrams and critical path
- The project phases
- The project management process group
- Project initiating process group

A graphic of a chessboard with several chess pieces. In the foreground, there are three pieces: a silver pawn, a silver knight, and a gold king. In the background, there are concentric circles emanating from the center of the board.

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- Project planning process group
- Project executing process group
- Project monitoring & controlling process group
- Project closing process group

### Day 3

#### Project information

- Project knowledge areas
- Project integration and project charter
- Developing the project management plan
- Change requests and change management
- Project scoping and scope baseline
- Work breakdown structure WBS
- Project schedule and schedule baseline
- Sequencing project activities
- Planning project resources and durations

### Day 4

#### Project costing

- Budget determination and control
- Project and product quality assurance
- Quality analysis and control
- Acquiring the project team
- Developing the project team
- Leading and managing the project team
- Communication within the project
- Project performance reporting

### Day 5

#### Project risks' identification

- Risks – qualitative and quantitative analysis
- Risk response planning
- Risk control
- Project procurements and contracts
- Project stakeholder management and engagement
- Project lessons learned
- Project closing and project documentation
- Course wrap up and reaping the fruits

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a silver knight behind it. In the background, there are concentric circles and the text 'UK Training PARTNER'.



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