

# Spreadsheet Skills for Planning, Forecasting & Budgeting

*Istanbul (Turkey)*

*4 - 8 January 2026*

UK Traininig

# PARTNER



## Spreadsheet Skills for Planning, Forecasting & Budgeting

Code: FA28 From: 4 - 8 January 2026 City: Istanbul (Turkey) Fees: 3900 Pound

### Introduction

This practical, hands-on course provides participants with the opportunity to learn how to develop spreadsheet models using Excel to create forecasts, which can be used to generate business plans and operating budgets. The focus will be on three essential aspects of business and financial management—strategic planning, intelligent forecasting, and realistic budgeting. Delegates will understand how accessible the power of Excel is in providing realistic forecasts and preparing flexible budgets. The course also emphasizes the impact on efficiency in planning and control, leading to improved return on investment ROI for companies or divisions.

### Course Objectives

Upon completion of this course, participants will gain the following skills:

- Navigate through Excel features: Learn essential and advanced spreadsheet skills in Excel for financial modeling.
- Analyze financial data: Understand how to use spreadsheet budgeting techniques to plan ahead.
- Build effective financial models: Develop models to plan, forecast, and prepare budgets.
- Use forecasting techniques: Learn how to apply forecasting methods in Excel spreadsheets to create accurate business plans and budgets.
- Integrate planning, forecasting, and budgeting: Link these models together for a comprehensive and flexible approach.

### Course Outlines

#### Day 1: Introduction to Spreadsheets Using Excel

- Unlocking the power of Excel for building financial models.
- Navigating the Excel ribbons, commands, and functions.
- Using formulas: copying, anchoring, and special pasting.
- Functions: financial, statistical, and mathematical.
- Understanding business financial objectives: ROI, ROA, ROE.
- Overview of financial statements in Excel spreadsheets.
- Case Study: Build a Quick Access Toolbar in Excel and apply it to the analysis of financial statements in a division.

#### Day 2: Proper Planning

- Classical strategic planning models.
- Cost-volume-profit analysis and Break-Even as planning examples.
- Economic Order Quantity as a planning tool.

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

- What-if analysis to build scenarios and test sensitivity.
- Maximizing and optimizing techniques.
- Linear programming and Solver as optimization tools.
- Case Study: Build a planning model and perform a range of sensitivity analyses in a manufacturing environment.

### Day 3: Fantastic Forecasting

- Forecasting in perspective—Past vs. Future.
- The importance of using multiple forecasting methods:
  - Qualitative models for forecasting.
  - Quantitative models with time series and regression techniques.
- Forecasting growth rates.
- Recording and modifying forecast assumptions.
- Case Study: Apply forecasting functions in Excel to past data and build a model offering various scenarios.

### Day 4: Beyond Budgeting

- The budgeting process: Timing and cycles.
- Setting budgeting objectives and tolerance levels.
- Budgeting techniques.
- Beyond budgeting vs traditional budgeting principles.
- Operating and capital budgets.
- Monthly reporting procedures and timely action.
- Case Study: Build a budget based on assumptions: Operating Budget, Cash Budget, and Capital Budget.

### Day 5: Putting it Together - Building the Comprehensive Model

- Considering the financing mix in strategy.
- Understanding Return to Shareholder as the primary indicator.
- Build your planning model.
- Build your forecasting model.
- Build your budgeting model.
- Link these models together for a cohesive review.
- Case Study: Build an integrated planning, forecasting, and budgeting model.

### Why Attend This Course: Wins & Losses!

- Advanced spreadsheet skills: Learn to use Excel to build budget forecast spreadsheets, improving your financial planning efficiency.
- Realistic business planning: Enhance your ability to create accurate financial forecast spreadsheets and budgets that contribute to strategic success.
- Intelligent forecasting techniques: Gain proficiency in forecasting financial outcomes with Excel's robust tools.
- Integrated financial models: Master the art of linking budget spreadsheets, forecasting spreadsheets, and financial planning models.
- ROI enhancement: Implement better control and planning, leading to improved return on investment ROI.

### Conclusion

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a gold pawn behind it. The text 'UK Training PARTNER' is overlaid on the image.

UK Training  
**PARTNER**



This course offers a unique opportunity to master advanced spreadsheet skills and financial modeling using Excel. You will gain the expertise to create highly effective budget forecast spreadsheets, apply forecasting techniques, and integrate financial models for better decision-making. The practical knowledge you gain will directly enhance your company's financial planning processes and return on investment.

Register today to begin enhancing your spreadsheet budgeting and forecasting capabilities with this comprehensive course!

A graphic of a chessboard with several chess pieces (a king, a queen, and a pawn) in the bottom right corner. The board is white and black, and the pieces are gold and silver. The text 'UK Training' is above the word 'PARTNER' in a bold, sans-serif font.

UK Training  
**PARTNER**

Head Office: +44 7480 775 526  
Email: [Sales@blackbird-training.com](mailto:Sales@blackbird-training.com)  
Website: [www.blackbird-training.com](http://www.blackbird-training.com)



## Blackbird Training Cities

### Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



Salzburg (Austria)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



## Blackbird Training Cities

### USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

### ASIA



Baku (Azerbaijan)  
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)  
Korea



Phuket (Thailand)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Seoul (South)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training  
**PARTNER**



## Blackbird Training Cities

### AFRICA



Kigali (Rwanda)



Cape Town ( South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



## Blackbird Training Clients

 <b>MANNAI CORPORATION</b> MANNAI Trading Company WLL, Qatar	 <b>GAC</b> UNE FILIALE D' EGA Alumina Corporation Guinea	 <b>Booking.com</b> Booking.com Netherlands	 <b>OXFAM</b> Oxfam GB International Organization, Yemen	 <b>Capital Markets Authority</b> Kuwait
 <b>Waltersmith</b> Waltersmith Petroman Oil Limited Nigeria	 <b>QNB</b> Qatar National Bank (QNB), Qatar	 <b>Qatar Foundation</b> Qatar	 <b>AFRICAN UNION ADVISORY BOARD ON CORRUPTION</b> Tanzania	 <b>KFAS</b> KFS Kuwait
 <b>Reserve Bank of Malawi</b> Malawi	 <b>Central Bank of Nigeria</b> Nigeria	 <b>Ministry of Interior Kingdom of Saudi Arabia</b> KSA	 <b>Mabruk Oil Company</b> Libya	 <b>Saudi Electricity Company</b> KSA
 <b>BPKH</b> Badan Pengelola Keuangan Haji BADAN PENGELOLA KEUANGAN Haji, Indonesia	 <b>NATO Italy</b>	 <b>ENI</b> ENI CORPORATE UNIVERSITY, Italy	 <b>GULF BANK</b> Gulf Bank Kuwait	 <b>General Organization for Social Insurance</b> KSA
 <b>Defence Space Administration</b> Nigeria	 <b>National Industries Group (Holding)</b> Kuwait	 <b>Hamad Medical Corporation</b> Qatar	 <b>USAID</b> Pakistan	 <b>STC</b> STC Solutions, KSA
 <b>North Oil Company</b> North Oil company,	 <b>EKO</b> EKO Electricity	 <b>OMAN BROADBAND</b> Oman Broadband	 <b>UNITED NATIONS</b> UN.	 <b>Authority for Electricity Regulation, Oman</b> Authority for

UK Training  
**PARTNER**



## Blackbird Training Categories

### Management & Admin

Entertainment & Leisure  
Professional Skills  
Finance, Accounting, Budgeting  
Media & Public Relations  
Project Management  
Human Resources  
Audit & Quality Assurance  
Marketing, Sales, Customer Service  
Secretary & Admin  
Supply Chain & Logistics  
Management & Leadership  
Agile and Elevation

### Technical Courses

Artificial Intelligence (AI)  
Hospital Management  
Public Sector  
Special Workshops  
Oil & Gas Engineering  
Telecom Engineering  
IT & IT Engineering  
Health & Safety  
Law and Contract Management  
Customs & Safety  
Aviation  
C-Suite Training



 International House 185 Tower Bridge  
Road London SE1 2UF United Kingdom

 +44 7401 1773 35  
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training  
**PARTNER**

