

Analytical and Auditing Skills

Accra (Ghana)

26 - 30 January 2026

UK Training

PARTNER



Analytical and Auditing Skills

Code: QM28 From: 26 - 30 January 2026 City: Accra (Ghana) Fees: 3300 Pound

Introduction

Auditing is a vital process that evaluates internal control systems to ensure their effectiveness and robustness. It helps organizations achieve their objectives by measuring performance and productivity through the analysis of business transactions and records. Effective auditing minimizes risks, prevents fraud, and provides stakeholders with trusted insights into financial statements and organizational operations.

Success in auditing relies heavily on analytical skills, which are essential for collecting, evaluating, and interpreting data. Despite the availability of abundant data, many organizations struggle to extract actionable insights. Developing analytical thinking skills is crucial for making informed decisions, reducing risks, and maintaining a reliable audit trail.

This course is designed to equip participants with practical techniques to enhance their auditing skills and analytical abilities. Through a hands-on approach, including real-world case studies, participants will learn how to effectively analyze data, conduct audits, and prepare professional reports.

Course Objectives

By the end of this course, participants will be able to:

- Understand the definition of analytical skills and their role in decision-making.
- Develop auditing skills to evaluate organizational systems and mitigate risks.
- Comprehend the benefits of a skills audit and how to improve both personal and professional audit capabilities.
- Apply advanced techniques for data cleansing, trend identification, and deriving actionable insights.
- Master auditing tools and best practices to ensure compliance and organizational performance.
- Prepare professional audit reports, incorporating visual elements such as charts and graphs.
- Enhance critical thinking and problem-solving abilities for better decision-making.

Course Outlines

Day 1: Developing Analytical Skills

- What are analytical skills? Comprehensive definitions and examples.
- Steps in the analytical process.
- Collecting and organizing data for audits.
- Identifying and addressing information gaps.
- Communication, creativity, and critical thinking in analysis.
- Techniques for qualitative analysis.

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training' is in a small, black sans-serif font, and 'PARTNER' is in a large, bold, black sans-serif font below it.

UK Training
PARTNER

Day 2: Mastering Quantitative Analysis

- Understanding continuous vs. discrete variables.
- Using charts and graphs to present data effectively.
- Key statistical concepts: Mean, standard deviation, and normal distribution.
- Identifying patterns, seasonality, and understanding causation vs. correlation.

Day 3: Ensuring Data Integrity

- Techniques for data cleansing e.g., removing duplicates and outliers.
- Differentiating between common and special causes in data.
- Utilizing control charts and Pareto analysis.
- Index creation and its relevance in audits.

Day 4: Building Effective Auditing Skills

- Practical definitions of auditing skills and their significance.
- Key attributes of successful auditors.
- Planning and preparing for audits.
- Developing and maintaining audit documentation.
- Techniques for collecting and analyzing objective evidence.
- Understanding auditor independence and its importance.

Day 5: Reporting and Action Planning

- Identifying opportunities for improvement.
- Developing actionable audit findings.
- Best practices for creating clear and professional audit reports.
- Using graphs and charts to enhance report clarity.
- Presenting findings effectively to stakeholders.
- Follow-up strategies to ensure compliance and implementation.

Why Attend This Course: Wins & Losses!

- Boost analytical skills: Learn how to interpret data and make informed decisions effectively.
- Enhance auditing proficiency: Gain practical knowledge to conduct accurate and efficient audits.
- Develop problem-solving abilities: Strengthen your ability to address and resolve organizational challenges.
- Gain a competitive edge: Master techniques to analyze trends and derive actionable insights.
- Career advancement: Build a strong foundation in auditing skills and analytical thinking to support your professional growth.

Conclusion

This course is tailored to provide participants with the tools and techniques needed to excel in both auditing practices and analytical thinking. Whether you aim to improve your personal auditing skills or enhance organizational performance, this program offers the practical knowledge and hands-on experience necessary to achieve excellence.

Invest in your future by developing the skills to analyze data effectively, conduct audits efficiently, and make

UK Training
PARTNER





decisions that drive success in today's competitive environment.

UK Training
PARTNER

Head Office: +44 7480 775 526
Email: Sales@blackbird-training.com
Website: www.blackbird-training.com



Blackbird Training Cities

Europe



Malaga (Spain)



Sarajevo (Bosnia and Herzegovina)



Oporto (Portugal)



Glasgow (Scotland)



Edinburgh (UK)



Oslo (Norway)



Annecy (France)



Bordeaux (France)



Copenhagen (Denmark)



Birmingham (UK)



Lyon (France)



Moscow (Russia)



Stockholm (Sweden)



Podgorica (Montenegro)



Batumi (Georgia)



Salzburg (Austria)



London (UK)



Istanbul (Turkey)



Amsterdam



Düsseldorf (Germany)



Paris (France)



Athens (Greece)



Barcelona (Spain)



Munich (Germany)



Geneva (Switzerland)



Prague (Czech)



Vienna (Austria)



Rome (Italy)



Brussels (Belgium)



Madrid (Spain)



Berlin (Germany)



Lisbon (Portugal)



Zurich (Switzerland)



Manchester (UK)



Milan (Italy)



Blackbird Training Cities

USA & Canada



Los Angeles (USA)



Orlando, Florida (USA)



Online



Phoenix, Arizona (USA)



Houston, Texas (USA)



Boston, MA (USA)



Washington (USA)



Miami, Florida (USA)



New York City (USA)



Seattle, Washington (USA)



Washington DC (USA)



In House



Jersey, New Jersey (USA)



Toronto (Canada)

ASIA



Baku (Azerbaijan)
(Thailand)



Maldives (Maldives)



Doha (Qatar)



Manila (Philippines)



Bali (Indonesia)



Bangkok



Beijing (China)



Singapore (Singapore)



Sydney



Tokyo (Japan)



Jeddah (KSA)



Riyadh (KSA)



Melbourne (Australia)
Korea



Phuket (Thailand)



Dubai (UAE)



Kuala Lumpur (Malaysia)



Kuwait City (Kuwait)



Seoul (South)



Pulau Ujong (Singapore)



Irbid (Jordan)



Jakarta (Indonesia)



Amman (Jordan)



Beirut

UK Training
PARTNER

Blackbird Training Cities

AFRICA



Kigali (Rwanda)



Cape Town (South Africa)



Accra (Ghana)



Lagos (Nigeria)



Marrakesh (Morocco)



Nairobi (Kenya)



Zanzibar (Tanzania)



Tangier (Morocco)



Cairo (Egypt)



Sharm El-Sheikh (Egypt)



Casablanca (Morocco)



Tunis (Tunisia)



Blackbird Training Clients

 MANNAI CORPORATION MANNAI Trading Company WLL, Qatar	 GAC UNE FILIALE D' EGA Alumina Corporation Guinea	 Booking.com Booking.com Netherlands	 OXFAM Oxfam GB International Organization, Yemen	 Capital Markets Authority Kuwait
 Waltersmith Waltersmith Petroman Oil Limited Nigeria	 QNB Qatar National Bank (QNB), Qatar	 Qatar Foundation Qatar	 AFRICAN UNION ADVISORY BOARD ON CORRUPTION Tanzania	 KFAS KFS Kuwait
 Reserve Bank of Malawi Malawi	 Central Bank of Nigeria Nigeria	 Ministry of Interior Kingdom of Saudi Arabia KSA	 Mabruk Oil Company Libya	 Saudi Electricity Company KSA
 BPKH Badan Pengelola Keuangan Haji BADAN PENGELOLA KEUANGAN Haji, Indonesia	 NATO Italy	 ENI ENI CORPORATE UNIVERSITY, Italy	 GULF BANK Gulf Bank Kuwait	 General Organization for Social Insurance KSA
 Defence Space Administration Nigeria	 National Industries Group (Holding) Kuwait	 Hamad Medical Corporation Qatar	 USAID Pakistan	 STC STC Solutions, KSA
 North Oil Company North Oil company,	 EKO EKO Electricity	 OMAN BROADBAND Oman Broadband	 UNITED NATIONS UN.	 Authority for Electricity Regulation, Oman Authority for

UK Training
PARTNER

Blackbird Training Categories

Management & Admin

Entertainment & Leisure
Professional Skills
Finance, Accounting, Budgeting
Media & Public Relations
Project Management
Human Resources
Audit & Quality Assurance
Marketing, Sales, Customer Service
Secretary & Admin
Supply Chain & Logistics
Management & Leadership
Agile and Elevation

Technical Courses

Artificial Intelligence (AI)
Hospital Management
Public Sector
Special Workshops
Oil & Gas Engineering
Telecom Engineering
IT & IT Engineering
Health & Safety
Law and Contract Management
Customs & Safety
Aviation
C-Suite Training



 International House 185 Tower Bridge
Road London SE1 2UF United Kingdom

 +44 7401 1773 35
+44 7480 775526

 Sales@blackbird-training.com

 www.blackbird-training.com

UK Training
PARTNER

