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Project Management Mastery: Leading Projects from Strategy to Successful Delivery

9 – 20 August 2027
Accra (Ghana)



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Ref: 3255856_353930 **Date:** 9 – 20 August 2027 **Location:** Accra (Ghana) **Fees:** 7600 GBP

Introduction

The Project Management Excellence: Planning, Risk Control & Delivery Success Course is designed to provide participants with a comprehensive understanding of the principles, methodologies, and practical techniques required to successfully manage projects from initiation through completion. In today's dynamic business environment, organizations increasingly depend on effective project management practices to deliver strategic initiatives, optimize resources, manage risks, and achieve measurable business outcomes.

This course provides a structured learning experience that focuses on project planning, execution, monitoring, control, and successful delivery. Participants will gain practical knowledge of project governance, stakeholder management, risk management, quality management, scheduling, budgeting, and communication practices that contribute to project success across various industries and organizational environments.

Through a combination of practical exercises, discussions, and real-world examples, participants will strengthen their ability to manage project activities, coordinate teams, control project performance, and respond effectively to changing project conditions. The program emphasizes the integration of planning, risk control, stakeholder engagement, and delivery excellence to support successful project outcomes and organizational objectives.

Course Objectives

By the end of this course, participants will be able to:

- Define the fundamentals of project management and understand its core principles.
- Understand the role of project management within the organization and its impact on business success.
- Apply the project management methodology using best practices in project planning, execution, and control.
- Initiate a project and develop a comprehensive project management plan.
- Plan project schedules, costs, quality, resources, and procurement effectively.
- Plan for risk and stakeholder engagement while ensuring smooth communication throughout the project.
- Execute the project, working closely with stakeholders and ensuring alignment with project objectives.
- Monitor project work, scope, risks, stakeholder engagement, and communications.
- Control project changes, including scope, schedule, costs, quality, resources, and procurement.
- Close the project successfully, ensuring all goals and deliverables are met.



Course Outlines

Day 1: Defining Project Management Basics

- Concepts of Project Management: An overview of the essential principles of project management.
- Relationship between Project Management and Business: Understanding the value of project management in driving organizational success.
- Project Stakeholders and Governance: Identifying stakeholders and understanding governance structures.
- Team and Interpersonal Skills: Developing key skills for managing project teams effectively.

Day 2: Project Management within the Organization

- Organizational Influences: The impact of organizational culture on project management.
- Project Team Structure: Identifying roles and responsibilities in project teams.
- Project Life Cycle: Understanding the phases of a project from initiation to closure.
- Agile Methodology: Introduction to Agile project management principles.

Day 3: Project Management Methodology

- Project Management Processes: An in-depth exploration of recognized project management processes.
- Knowledge Areas in Project Management: Understanding the key areas of knowledge that contribute to project success.
- Project Information Management: How to gather and manage critical project data.

Day 4: Initiating a Project

- Initiating Process Group: How to initiate a project using best practices.
- Developing a Project Charter: The foundational steps for starting a project.
- Identifying Project Stakeholders: Engaging with key stakeholders from the outset.

Day 5: Planning a Project

- Planning Process Group: Comprehensive steps for creating an effective project plan.
- Developing the Project Management Plan: Understanding how to align the project plan with organizational goals.
- Scope and Requirements Management: Techniques for collecting and defining project requirements.
- Work Breakdown Structure WBS: Breaking the project into manageable tasks.

Day 6: Project Management Overview

- Project Life Cycle and Processes: Revisiting the key stages of project management.
- Roles and Organizational Structure: Defining roles and responsibilities in project teams.
- Introduction to Risk Management: How to identify and manage project risks.



Day 7: Risk Management System

- Decision Trees: How to use decision trees for effective risk management.
- Risk Prioritization: Understanding how to prioritize risks based on their impact.
- Benefits of Risk Analysis: How proactive risk management can enhance project success.

Day 8: Value Management & Risk

- Behavioral and Cultural Factors: Understanding how team dynamics impact risk management.
- Developing the Risk Management Plan: Creating a structured plan to address potential risks.
- Quantitative Risk Assessment: Using quantitative methods to assess and mitigate risks.

Day 9: Planned Responses to Risk

- Risk Registers: Documenting and managing identified risks throughout the project.
- Risk Ownership: Assigning responsibilities for risk management.
- Quality and Quality Management: Ensuring the project meets quality standards through careful planning and execution.

Day 10: Plan and Perform Mitigation Actions

- Tracking Risks: Monitoring and adjusting strategies to manage risks effectively.
- Risk Documentation: Proper documentation to track risk mitigation.
- Client Communications: Keeping stakeholders informed and ensuring feedback is incorporated.

Why Attend This Course? Wins & Losses!

- Develop a strong understanding of project management principles and practices.
- Improve planning, scheduling, budgeting, and resource management capabilities.
- Strengthen project governance and stakeholder management skills.
- Enhance the ability to identify, assess, and control project risks.
- Improve communication and collaboration across project teams.
- Learn practical approaches for monitoring and controlling project performance.
- Strengthen decision-making capabilities throughout the project lifecycle.
- Improve project delivery outcomes through structured management practices.
- Develop practical skills that can be applied across multiple industries and sectors.
- Support organizational success through effective project execution and risk control.

Conclusion

The Project Management Excellence: Planning, Risk Control & Delivery Success Course provides participants with a practical and structured understanding of project management principles, planning methodologies, risk management techniques, and project delivery practices. By combining foundational concepts with practical application, the course enables participants to manage projects more effectively while supporting organizational objectives and business performance.



Throughout the program, participants explore the complete project lifecycle, from project initiation and planning through execution, monitoring, risk control, and successful project closure. The course also emphasizes the importance of stakeholder engagement, communication management, quality assurance, and continuous performance improvement in achieving successful project outcomes.

Upon completion, participants will possess the knowledge and practical skills needed to contribute more effectively to project success, improve project governance, strengthen risk management practices, and support the delivery of projects that create measurable value for their organizations.

