

Certified Business Process Professional (CBPP®) Preparation Course

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Introduction

The Certified Business Process Professional CBPP® credential, awarded by ABPMP, is recognized globally as the standard of excellence for experienced professionals in Business Process Management BPM. This comprehensive training course is designed to equip participants with the skills, knowledge, and practical applications needed to pass the CBPP® certification exam, leveraging the latest best practices outlined in the BPM CBOK® v4.0. Participants will learn to design, model, execute, monitor, and optimize business processes efficiently, aligning them with organizational goals and global standards.

Course Objectives

By the end of this course, participants will be able to:

- Master BPM concepts and methodologies based on BPM CBOK® v4.0.
- Apply process analysis, design, and improvement techniques effectively.
- Lead business process transformation initiatives using BPM best practices.
- Understand Enterprise Process Management EPM and its strategic alignment.
- Utilize automation technologies like Robotic Process Automation RPA to streamline operations.
- Be fully prepared for the CBPP® certification exam through practical exercises and mock testing.

Course Outlines

Day 1: Introduction to BPM

- Understanding BPM and its strategic importance in organizations.
- Exploring the BPM lifecycle: Design, Model, Execute, Monitor, Optimize.
- Overview of the BPM CBOK® v4.0 framework.
- Identifying the roles and responsibilities of BPM professionals.

Day 2: Process Analysis

- Techniques for process mapping and documentation.
- Analyzing current-state processes and identifying inefficiencies.
- Using gap analysis tools to uncover performance issues.
- Applying value-added analysis techniques.

Day 3: Process Modelling

- Introduction to BPMN Business Process Model and Notation.
- Utilizing UML Unified Modeling Language for process modelling.
- Building effective and readable process models.
- Best practices in process visualization and documentation.

Day 4: Process Design & Transformation

- Principles of effective process design.
- Strategies for business process redesign.

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

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- Applying transformation frameworks for innovation.
- Analyzing real-world case studies of process change.

Day 5: Process Performance Management

- Defining and developing Key Performance Indicators KPIs.
- Techniques for measuring process effectiveness.
- Analyzing data for process improvement.
- Implementing dashboards and monitoring tools.

Day 6: Process Improvement Methodologies

- Overview of Lean and Six Sigma methodologies.
- Using the DMAIC model for structured improvement.
- Integrating Agile practices into BPM.
- Reviewing success stories using improvement models.

Day 7: Process Automation & Technology

- Understanding the role of automation in BPM.
- Introduction to Robotic Process Automation RPA.
- Selecting appropriate tools and platforms for automation.
- Addressing challenges in digital transformation initiatives.

Day 8: Change Management in BPM

- Exploring change management concepts and phases.
- Strategies to overcome resistance to change.
- Building a process-focused organizational culture.
- Engaging stakeholders throughout transformation efforts.

Day 9: Enterprise Process Management EPM

- Understanding the principles and goals of Enterprise Process Management.
- Designing governance structures for enterprise-wide BPM.
- Aligning BPM with business strategy and performance goals.
- Applying standard frameworks for process governance.

Day 10: Exam Preparation & Final Review

- Comprehensive review of CBOK® concepts.
- Practice with sample exam questions and scenarios.
- Learning test-taking strategies for CBPP® certification success.
- Final Q&A and personalized guidance.

Why Attend this Course? Wins & Losses!

- Global Recognition: Achieve a globally recognized CBPP® certification that validates your expertise in BPM.
- Hands-On Practice: Practical applications and case studies ensure you are industry-ready.
- Leadership Skills: Equip yourself with skills to lead enterprise transformation initiatives effectively.
- Competitive Edge: Stand out in the job market with in-depth knowledge of process management and

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improvement.

- Automation Expertise: Learn to leverage cutting-edge technologies like RPA for streamlined processes.

Conclusion

This Certified Business Process Professional CBPP® Preparation Course is your gateway to mastering Business Process Management and achieving a globally recognized certification. By attending this course, you not only prepare for the CBPP® exam but also gain the practical skills needed to lead successful business transformations.

Join us to unlock your potential in BPM and become a key driver of organizational success.

A graphic of a chessboard with several chess pieces (a king, a queen, and a pawn) on it, set against a background of concentric circles.

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