BLACKBIRD FOR TRAINING

Legal Aspects of Human Resources Management

29 March – 2 April 2027
Kuala Lumpur (Malaysia)



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Introduction

Welcome to the Human Resources Legal Compliance and Employment Law Course, a program designed to provide HR professionals with the essential knowledge and skills needed to handle HR legal issues effectively. As the backbone of any organization, HR professionals must navigate complex legal frameworks to ensure compliance with HR legal requirements while safeguarding the rights of both employees and employers.

This course focuses on employment law training for HR professionals, equipping participants with a comprehensive understanding of legal issues in the workplace. Through practical insights, case studies, and expert guidance, you'll learn how to manage contracts, resolve disputes, and stay updated on the latest legal amendments to protect your organization and foster a compliant work environment.

Course Objectives

By the end of this course, participants will be able to:

- Master HR Legal Compliance: Ensure compliance with local and international HR legal requirements to avoid legal disputes.
- Understand HR Legal Responsibilities: Gain a clear understanding of the roles and responsibilities of HR in managing HR legal issues and ensuring compliance.
- Draft and Manage Contracts: Learn the principles of creating legally sound employment contracts that protect all parties involved.
- Resolve Legal Disputes: Develop skills to address and resolve common legal issues in the workplace using appropriate legal procedures.
- Stay Updated on Legal Changes: Monitor and adapt to evolving labor laws and regulations to ensure continued compliance.
- Specialize in HR and Labor Relations: Gain expertise in the intersection of HR and legal responsibilities, becoming an HR legal specialist.
- Enhance Knowledge Through Employment Law Training: Build proficiency in employment law training for HR professionals to support strategic HR functions.



Course Outlines

Day 1: Legal Foundations of Human Resources Management

- Introduction to HR Legal Responsibilities: Overview of HR legal compliance and its role in effective HR management.
- Understanding Employment Law: Insights into local and international frameworks affecting HR practices.
- Rights and Obligations: Balancing the rights of employees and employers in the workplace.
- Fundamentals of Employment Contracts: Learn the principles of drafting legally sound contracts.
- Ensuring HR Legal Compliance: How to meet HR legal requirements effectively.

Day 2: Recruitment and Employment Contracts

- Types of Employment Contracts: Understand the legal implications of various contract types.
- Key Terms and Conditions: Drafting contracts with essential clauses that comply with labor laws.
- Legal Recruitment Procedures: Align recruitment practices with employment law training for HR.
- Handling Contractual Legal Issues: Mitigating challenges related to employee contracts.

Day 3: Internal Policies and Procedures

- Developing HR Policies: Creating internal policies that align with legal standards.
- Employee Handbooks: Designing handbooks that adhere to labor laws and HR policies.
- Compliance with Policies: Ensuring employees follow organizational and legal procedures.
- Policy Review: Regularly updating policies to reflect changes in labor laws.

Day 4: Dispute Resolution and Grievance Handling

- Common Legal Issues in the Workplace: Identifying frequent disputes and HR-related legal challenges.
- Complaint Mechanisms: Implementing systems to handle employee grievances effectively.
- Alternative Dispute Resolution: Utilizing mediation and arbitration for workplace disputes.
- Protecting Rights: Balancing the protection of employees and employers during disputes.

Day 5: Legal Updates and Strategic HR Planning

- Recent Amendments in Labor Laws: Understanding how legal updates impact HR management.
- Trends in Employment Law: Exploring the future of HR and labor relations.
- Monitoring Legal Changes: Adapting HR practices to comply with new regulations.
- Preparing Legal Reports: Creating reports to track HR legal compliance.
- Strategic HR Planning: Aligning HR strategies with evolving legal landscapes.



Why Attend this Course: Wins & Losses!

- Comprehensive Knowledge: Gain expertise in HR legal training to manage HR legal issues effectively.
- Enhanced Compliance: Ensure organizational alignment with HR legal requirements, reducing the risk of disputes.
- Improved Dispute Resolution: Develop skills to handle legal issues in the workplace through proper procedures.
- Expertise in Employment Law: Build proficiency through employment law training for HR professionals, enhancing your career as an HR legal specialist.
- Future-Ready HR Practices: Stay ahead by understanding legal amendments and aligning policies with emerging trends.

Conclusion

The Human Resources Legal Compliance and Employment Law Course offers a comprehensive training program designed to empower HR professionals with the knowledge and tools to manage HR legal issues effectively. From ensuring HR legal compliance to handling disputes and adapting to legal changes, this course equips participants with the skills necessary to thrive in today's complex legal environment.

By completing this course, participants will be prepared to become HR legal specialists, capable of aligning HR strategies with labor laws and fostering legally compliant workplaces.

Join us today to strengthen your HR and legal expertise and drive your organization towards legal excellence!

