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# Certified Business Process Professional (CBPP®) Preparation Course

11 – 22 October 2027
Barcelona (Spain)

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PARTNER



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## Introduction

In today's complex business world, mastering business process management BPM is essential for driving efficiency, innovation, and strategic growth. The Certified Business Process Professional CBPP® credential—awarded by ABPMP—is globally recognized as the gold standard for professionals seeking to lead and transform business processes.

This comprehensive training course is designed to prepare participants for CBPP® certification by covering the full spectrum of the Business Process Management Body of Knowledge BPM CBOK® v4.0. Participants will develop advanced capabilities in business process analysis, process modeling, automation, and performance monitoring—skills that are critical to success in managing business processes.

Whether you're a business process analyst, operations leader, or aspiring process professional, this course equips you to design, improve, and optimize organizational workflows in alignment with international standards.

## Course Objectives

By the end of this training course, participants will be able to:

- Understand the core principles of business process management, based on BPM CBOK® v4.0.
- Apply leading business process improvement techniques to drive operational excellence.
- Lead business process operations and transformation initiatives across departments.
- Perform detailed process analysis and design using BPMN, UML, and other tools.
- Integrate business process modeling into organizational strategies and technologies.
- Utilize automation technologies such as Robotic Process Automation RPA to enhance performance.
- Be fully prepared to pass the Certified Business Process Professional CBPP® exam through targeted practice and review sessions.

## Course Outlines

### Day 1: Introduction to Business Process Management BPM

- What is business process management? Exploring the business process definition and its value.
- The BPM lifecycle: Design, Model, Execute, Monitor, Optimize.
- Introduction to the BPM CBOK® v4.0 and the role of the process professional.
- Understanding business process meaning in organizational contexts.



## Day 2: Business Process Analysis

- Techniques for conducting process analysis business reviews.
- Mapping and documenting existing processes.
- Identifying performance gaps and inefficiencies.
- Conducting value-added and gap analysis.

## Day 3: Business Process Modeling

- Introduction to business process modeling using BPMN and UML.
- Developing clear, accurate models of business process operations.
- Applying best practices for visual process representation.
- Improving communication through structured models.

## Day 4: Process Design & Transformation

- Defining and redesigning processes for efficiency.
- Exploring frameworks for business process improvement.
- Managing innovation and transformation initiatives.
- Reviewing case studies of successful business process solutions.

## Day 5: Business Process Monitoring & Performance

- Defining Key Performance Indicators KPIs for business process monitoring.
- Using dashboards and metrics to track performance.
- Leveraging data to support decision-making and continuous improvement.

## Day 6: Methodologies for Process Improvement

- Applying Lean, Six Sigma, and Agile within BPM.
- Using the DMAIC framework for structured problem-solving.
- Incorporating iterative models for rapid improvement cycles.

## Day 7: Business Process Automation & Technology

- Introduction to business process services and digital tools.
- Understanding and applying Robotic Process Automation RPA.
- Selecting technology platforms to streamline business processes.
- Overcoming challenges in digital transformation.



### Day 8: Change Management in BPM

- Managing change across people, process, and technology.
- Strategies to reduce resistance and ensure adoption.
- Building a BPM-focused culture across the enterprise.
- Engaging stakeholders throughout the transformation journey.

### Day 9: Enterprise Process Management EPM

- What is EPM? Understanding its role in governance and strategy.
- Designing enterprise-wide BPM frameworks.
- Aligning BPM with performance goals and organizational strategy.
- Establishing governance for long-term process success.

### Day 10: CBPP® Exam Preparation & Final Review

- Deep dive into CBOK® key concepts.
- Sample questions and mock exam scenarios.
- Test-taking strategies for the CBPP® certification.
- Final Q&A session and personalized feedback.

## Why Attend This Course? Wins & Outcomes!

- Global Certification: Earn the internationally recognized certified business process professional CBPP® credential—the benchmark of BPM excellence.
- Practical Skills: Gain hands-on experience in business process management services, tools, and methodologies.
- Career Growth: Elevate your value as a business process professional and stand out in the job market.
- Leadership Readiness: Lead major transformation projects with confidence and skill.
- Digital Advantage: Stay ahead by learning to implement business process automation and RPA technologies.

## Conclusion

The certified business process professional CBPP® Preparation Course is more than a certification path—it's a gateway to becoming a leader in managing business processes.
Through a structured, practical, and comprehensive approach, you'll master the meaning of business processes, understand how to design and optimize them, and position yourself as a transformation leader in your organization.

**Join us and take the next step toward earning your CBPP® credential—and unlocking your full potential as a certified business process management professional.**

